



**Macedon
Ranges**
Shire Council

Draft Budget 2013/14



Draft Budget Report 2013/14

Approved for public display and comment from 3 May to 31 May 2013

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This Budget Report has been prepared with reference to the "Victorian City Council Model Budget" developed by the Institute of Chartered Accountants as a best practice guide for Victoria's councils to report their budgets.

It complies with the requirements of the Local Government Act 1989 and the Local Government (Finance and Reporting) Regulations 2004.

It includes the financial statements in the form required by the Regulations. It contains information about the activities and initiatives Council will undertake to contribute to the achievement of the Goals and Objectives found in the Council Plan and it contains the Key Strategic Activities that have been identified.

It also includes the rates and charges Council has declared and intends to levy on its Ratepayers as well as the land it intends to sell in order to raise funds for a proposed netball complex. .

The Appendices include statutory disclosures and detailed information which support the commentary in the main body of the Budget Report. This information has not been included in the main body of the report in the interests of clarity and conciseness.

Highlights in 2013/14

The draft Budget contributes to the protection of our environment and the quality of our lifestyle whilst improving our infrastructure and supporting our local economy including:

- ❖ Projects to improve our Early Years facilities for our young children
- ❖ The ongoing growth of our drainage and footpath network
- ❖ Recyclable water projects to our sports ovals
- ❖ The stimulation of agricultural business
- ❖ Local employment opportunities including a mechanic
- ❖ Smoke free outdoor areas
- ❖ Ongoing strategic land use planning including new residential zones
- ❖ A program for the control of pest animals

The draft Budget includes 26 “New Initiatives” that will either expand our current service levels or introduce new projects to improve our community and environment including:

- ❖ Climate change (\$40,000)
- ❖ Improving the maintenance of our grass and trees (\$137,000)
- ❖ Trust for Nature covenant for U.L.Daly Reserve in Gisborne (\$23,000)
- ❖ Waste reduction (\$20,000)
- ❖ Improving our customer service for planning applications and permits (\$85,000)

The complete list of New Initiatives can be found under Appendix D.

The draft Budget includes a \$16.6 million Capital Works Program including:

- ❖ Roads and Bridges construction works (\$6.2 million).
- ❖ Footpaths (\$430,000)
- ❖ Community Hub cladding and render in Romsey (\$55,000)
- ❖ Gilbert Gordon Oval upgrade in Woodend (\$764,000)
- ❖ Infrastructure development of land to the east of Hanging Rock, Woodend (\$1.55million)
- ❖ Netball complex in the Gisborne area (\$1.02million)
- ❖ Playground Projects in Kyneton and Romsey (\$800,000)
- ❖ Purchase of Land for Early Years Centre in Gisborne (\$700,000)
- ❖ Shade Structures at leisure facilities in Kyneton and Romsey (\$32,000)
- ❖ Sports Centre roof insulation upgrades in Riddells Creek and Woodend (\$125,000)
- ❖ Stormwater drainage projects in Kyneton and Woodend (\$219,000)

The complete list of Capital Works can be found under Appendix E.

Council invites and welcomes your feedback.

On 1 May 2013, Council approved the draft Budget Report for display and comment from 3 May to 31 May 2013. If you have any written comments please submit them before 12.00pm on 31 May 2013 to Macedon Ranges Shire Council, P.O.Box 151, KYNETON VIC 3444 or mrsc@mrsc.vic.gov.au

Mayor's Introduction

It is a pleasure, on behalf of all Councillors, to present the 2013/14 Draft Budget for your consideration and I look forward to receiving your opinion.

The draft Budget includes a capital works program of over \$6.2 million for the construction and improvement of our road network. As usual priority will be given to those roads that need to be improved as this will deliver maximum benefit to the wider community.

The draft Budget continues our significant commitment in recent years to improve our walking and cycling network. This year we will allocate over \$400,000 towards footpaths.

We are close to completing the Romsey Sports Precinct which is \$4.3m development and we have reached agreement with the Education Department to contribute \$1.5 million towards a sports stadium at the Secondary College in Gisborne which will be available for community use.

We will undertake over \$2.8 million of capital works in playgrounds, netball courts and sports ovals plus a further \$1.6 million on Hanging Rock if we are successful in attracting a government grant to assist. The draft Budget proposes building a netball complex in the Gisborne area and to do this we propose raising the money we need by selling some vacant land we do not use in the Gisborne area.

The draft Budget includes over \$1 million of "New Initiatives" that will either expand our current service levels or introduce new projects to improve our community and environment.

The draft Budget continues the strong focus on strengthening our community and delivering enhanced community services. Demand for our youth services has increased as the popularity of our programs continues to flourish. We will continue the development of Early Years Hubs across the Shire. This will improve our children's services particularly child health and education. Early Years Hubs are dependent upon securing government funding.

During 2013/14 we will look at the possibility of defining the criteria that organisations such as charity groups, community groups and Not for Profit organisations would have to meet in order to qualify for a discount on Council fees and charges in 2014/15.

The Victorian Government requires councils to collect two levies on its behalf. These are the Environment Protection Authority (EPA) Levy and the Fire Services Property levy. These levies are not part of Council's rate and charges; however, they are included on Council's Rates Notice.

Council recognises there is a fine balance to be achieved in addressing the environmental, infrastructure and social needs against the economic constraints within the community. I think this draft Budget does this and I am pleased with it.

The draft Budget is the result of a team effort from all Councillors which has created an affordable response to the needs of our ratepayers and residents. I look forward to receiving your comments and discussing it with you over the next four weeks.

Cr Roger Jukes
Mayor
1 May 2013

1. Chief Executive Officer's Summary

Council has once again prepared a Budget which balances the environmental, infrastructure and social needs with the community's capacity to pay. When resources are limited it is essential that those resources are carefully allocated so Council is able to achieve its objectives and undertake the functions it is required to deliver. This Budget does this.

The recurrent operational increases agreed to in recent years have included:

- Stormwater drainage
- Street sweeping
- Footpath construction and maintenance
- Roads and bridges
- Recycled water and maintenance to ovals
- Strategic and statutory planning
- Trees on rural roadsides
- Environmental projects

This Budget retains those recent operational increases and once again we have had to increase our service levels. This is necessary because of the growth of our Shire – our population, our facilities, our open space and our infrastructure, particularly footpaths.

We recognise that we are planning for the future wellbeing of our community by our decisions now. For responsible financial management we need to look at the long-term implications of what we do and don't do. In developing this Budget I have ensured that Council Staff focus on creating operational efficiencies and savings whilst at the same time looking for ways in which to improve our assets and customer service. Council's pursuit of operational efficiency and quality of service will ensure we continue to deliver value for money and scrutinise our processes and programs.

Each year, the Budget Report articulates how our resources will be used to achieve Council's Goals and Objectives as described in the Council Plan. It also aims to provide an easy-to-read summary of the revenue, expenditure and resources that Council will require to deliver a complex mix of projects, services, and facilities to our communities.

On the following pages, I will highlight the key Budget information that many Residents and Ratepayers will want to know. It includes Rates and Charges, the budgeted operating surplus, capital works, the sale of land and borrowings.

Rates and Charges

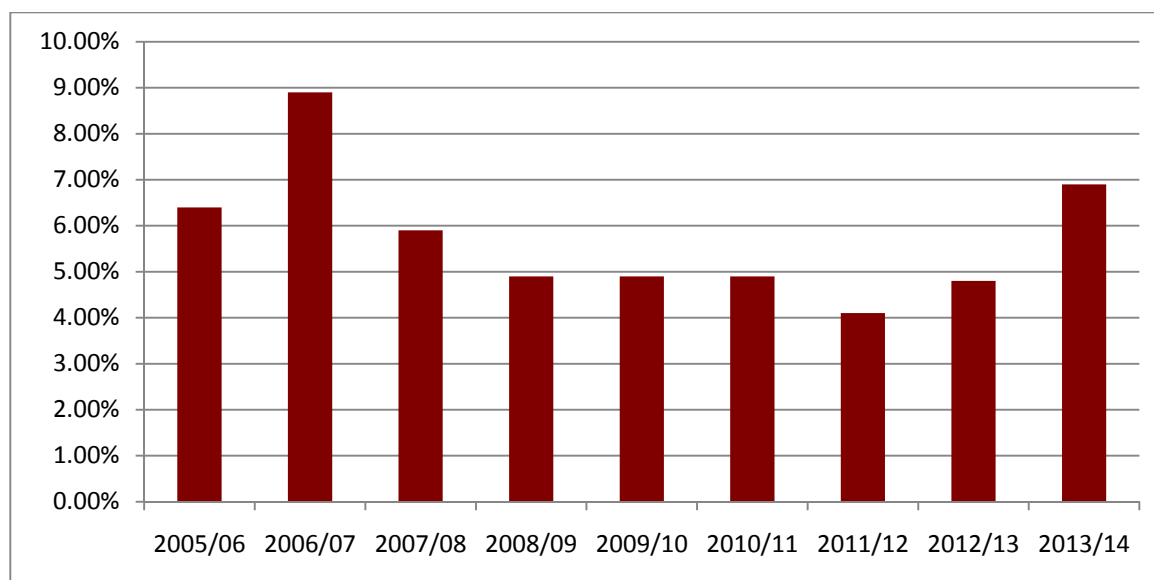
Rate revenue is a significant source of Council revenue, accounting for 60 per cent of our total revenue each year. Planning for rate increases is therefore an important part of the resource planning process. However, it is also necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases, particularly given the fluctuations that may arise due to the biennial property revaluations.

The total revenue that we need to generate from rates and charges in order to balance the draft budget is \$37.5 million which represents an increase of \$2.5 million compared to last year. For most property owners, rates and charges will increase by about 6.9 per cent. The following example is based upon the median valued property –

1. Chief Executive Officer's Summary (continued)

	2012/13	2013/14
Median Valuation	\$413,000	\$413,000
General Rate in the Dollar	0.002704	0.002893
General Rates	\$1,117	\$1,195
Municipal Charge	\$177	\$189
Garbage & Recycling Charge	\$226	\$241
Garden Bin Charge	\$52	\$56
Landfill Recovery Charge	\$10	\$10
Total	\$1,582	\$1,691
Difference		\$109
Percentage increase		6.9%

The chart below compares the increase on the median valued property over the last nine years.



As you can see from the chart, in 2012/13 there was a 4.8% increase. This was equivalent to \$81. In 2013/14 there will be a 6.9% increase. This will be equivalent to \$109. The reason that we will increase rates by about 2% more than we have done in recent years is because our investment in community land, infrastructure and facilities will increase by about \$2 million compared to last year.

Operating Result

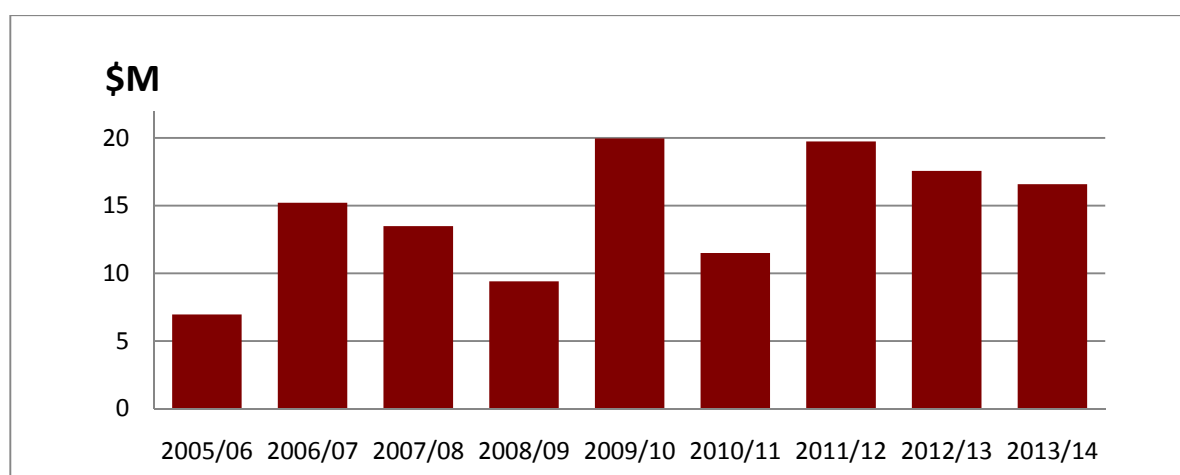
The draft budget is a balanced one –

Recurrent operating income	\$63M
Less recurrent operating expenditure	\$57.6M
Operating Surplus	\$5.4M
Proposed net cost Capital Works (refer Appendix E)	\$4.5M
Proposed net cost New Initiatives (refer Appendix D)	\$0.9M
Total net cost Capital Works and New Initiatives	\$5.4M

1. Chief Executive Officer's Summary (continued)

Capital Works Expenditure

Capital works expenditure is primarily on the construction of buildings, roads, drains, footpaths, kerbs and bridges. It also includes the purchase of land, buildings, facilities, major equipment, trucks, other plant, vehicles and playgrounds. IT systems are also classed as capital expenditure. The chart below compares our capital works expenditure over the last nine years. Our expenditure on capital works fluctuates from year to year mainly due to the availability of government grants. Apart from rate revenue the other source of our revenue available for capital works is the money that has been kept in Reserve for specific purposes. More information about Reserves can be found in Appendix C.



Sale of Land to raise funds for Netball Complex

The draft Budget Report 2013/14 includes a proposal to construct a Netball Complex in the Gisborne area at an estimated cost of \$1,020,000. It is expected to be funded by a combination of Council funds, a Victorian Government grant and a contribution from the Netball Association as follows –

- \$800,000 Council
- \$120,000 Netball Association
- \$100,000 Victorian Government

It is proposed that our contribution shall be generated by the proceeds from the sale of surplus land in the Gisborne area. The Local Government Act 1989 governs the sale of Council land and it is necessary for Council to advertise its intention to sell the land; to call for submissions; and to consider any submissions that are received.

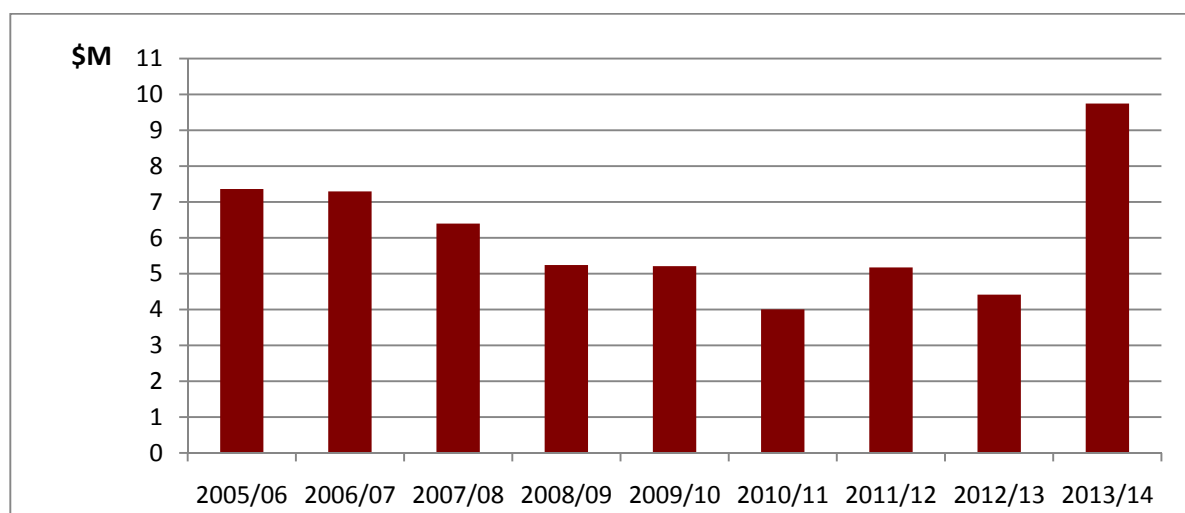
It is proposed that the Netball Complex will proceed if we are able to successfully complete the statutory process that is required before Council offers the land for sale by public auction and sells the land.

1. Chief Executive Officer's Summary (continued)

Borrowings

The Draft Budget includes borrowings of \$6,170,000 for the Gisborne Early Years land purchase, land development at Hanging Rock, land purchase in Market Street Kyneton for a car park, contribution to the shortfall in the Defined Benefits Superannuation Plan and Part Two of the contribution to the proposed Indoor Stadium at the Secondary College in Gisborne. The first part of Council's contribution to the proposed Indoor Stadium; \$500,000 was included as a loan in the 2011/12 Budget, but was deferred until it is required.

The Chart below shows our debt level over the last nine years and the complete details of Council's proposed borrowings in 2013/14 are available in Appendix B2.



5. Conclusion

Council has prepared a Budget which seeks to balance the demand for services and infrastructure with the community capacity to pay. The Budget has been developed through a rigorous and financially responsible process by Councillors and management. More detailed information is available throughout the rest of the Report. I encourage you to take a look at what we are doing and how much it costs.

Peter Johnston
Chief Executive Officer

2. Budget Report and Processes

2.1 Introduction

Each year Council prepares and adopts a budget for the following financial year in accordance with the Local Government Act and the Local Government (Finance and Reporting) Regulations. It is Council's objective to prepare a balanced budget where income equals expenses.

The preparation of the budget begins early in the calendar year when Councillors review the proposed projects in the Long Term Capital Works Guide and available sources of corresponding income such as grants, loans and asset sales. Councillors then consider proposals in respect to New Initiatives (expenses) and Rates, Service Charges and Customer Fees (income). This process includes four Councillor Workshops between February and April.

2.2 Display and Feedback

At the Council meeting on 1 May 2012, the draft Budget Report 2013/14 was approved for display and comments. It will be on display for 28 days from Friday 3 May to Friday 31 May 2013. Council welcomes feedback and invites your written comments before 12noon on Friday 31 May 2013. If you have any written comments please submit them before this date to the Director Corporate Services, P.O.Box 151, KYNETON VIC 3444 or mrsc@mrsc.vic.gov.au

There are five matters of process and privacy that all persons intending to submit written comments should read and be aware of:

- a) Any written submission received will be presented as an attachment to a Council Meeting agenda and therefore will be deemed to be a public document.
- b) The submitter's name, address, telephone number and any other details defined by the Privacy Act will be omitted (that is, "blacked out") from their submission when it is attached to the agenda.
- c) Any person making a written submission should note that their submission will be considered at Council Meetings open to the public.
- d) Persons making a written submission will be eligible to appear before Council and make a verbal presentation in support of their submission at the Council Meeting to be held at 4.00pm on Wednesday 5 June 2013 in the Council Chamber on the first floor of the Town Hall in Kyneton.
- e) Any person making a written submission should state whether or not they wish to speak in support of their submission at that meeting.

It is proposed, subject to any written submissions received and considered, that Council will meet to adopt the Budget Report, with or without amendment, at 7.00pm on Wednesday 12 June 2013.

Key Stages in the Process

Date

1. Draft Budget Report approved for public display	1 May
2. Public notice that the Draft Budget Report is available	3 and 7 May
3. Draft Budget available for public display and comment	3 May – 31 May
4. Submissions period closes	Midday 31 May
5. Submitters heard by Council	5 June
6. Submissions and Recommendations considered by Council	12 June

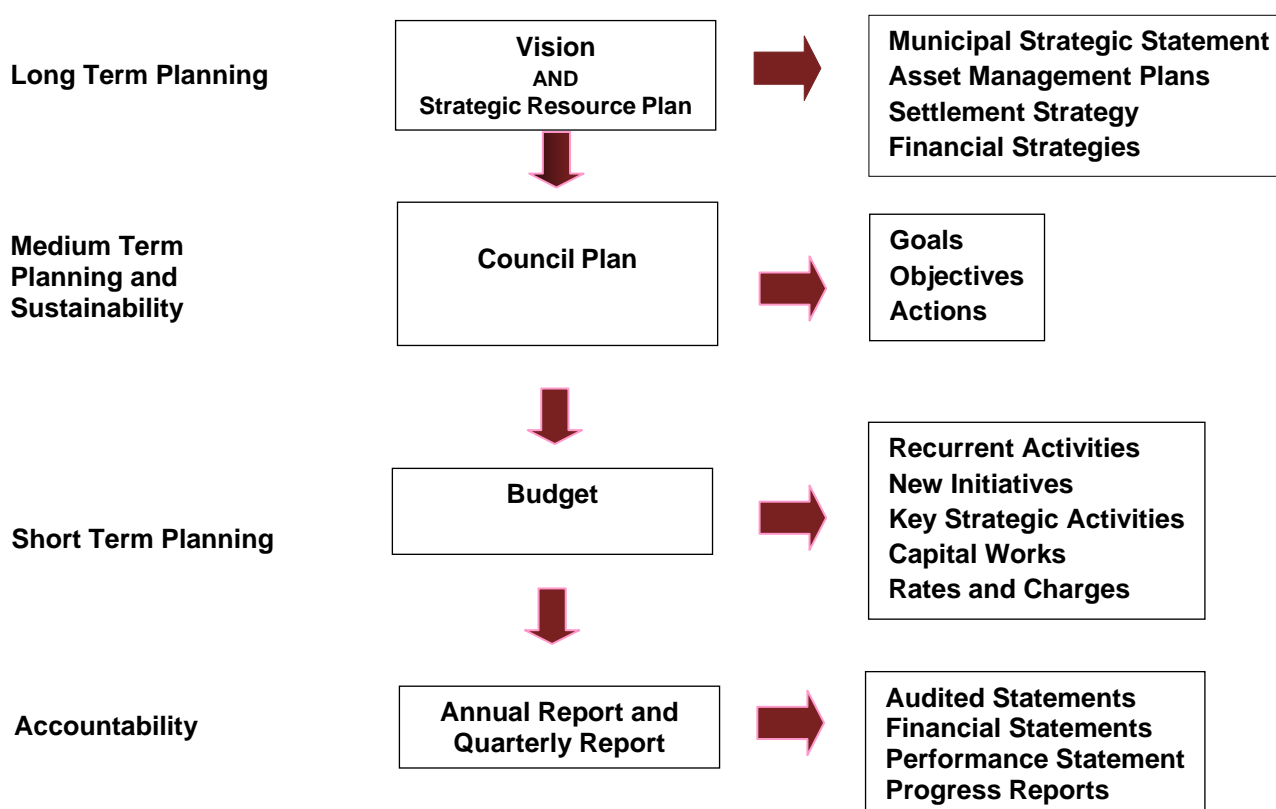
2. Budget Report and Processes (continued)

2.3 Financial statements

The Budget Report includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2014 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Local Government Act and Regulations.

2.4 Planning and Reporting Framework

The Budget Report links to the Council Plan and fits within an overall planning and reporting framework.



The achievement of each component of the framework is critical to the successful completion of the cycle. The Council Plan and Strategic Resource Plan are reviewed each year during January and February to ensure that there is sufficient time to develop and assess New Initiatives and Capital Works in draft form prior to the preparation of the operating budget during March and April. The draft Budget Report is made available for community consideration during May to ensure that the community feedback can be considered well before the start of the financial year.

The community is kept regularly informed on our progress by comprehensive reporting on a quarterly basis. At the end of each year we provide a substantial Annual Report of our operations plus audited financial statements. The Annual Report also includes details of the year end completion (or otherwise) of our Key Strategic Activities which had been selected over twelve months earlier.

2. Budget Report and Processes (continued)

2.5 Legislative Requirements

The Local Government Act 1989 [the Act] and the Local Government (Finance and Reporting) Regulations 2004 [the Regulations] govern the budget and the declaration of rates and charges. The legislative requirements are briefly summarised as follows –

The Regulations require Council to provide budgeted financial statements and disclose specific details in respect to borrowings, debt redemption, rates and statutory charges.

Section 127 of the Act requires Council to prepare (a) the budgeted financial statements; (b) a description of the activities and initiatives to be funded in the budget; and (c) the Key Strategic Activities to be undertaken during the financial year and performance targets and measures in relation to each Key Strategic Activity.

Section 129 requires Council to give public notice that it has prepared its budget; place the budget on public display; and invite submissions.

Section 132 requires Council to include the Key Strategic Activities and performance targets and measures specified under Section 127 in the Performance Statement in the Annual Report. It also requires the Performance Statement to be audited and the Auditor to give an opinion.

Section 158 requires Council to declare the amount, which it intends to raise by rates, municipal charges and service charges; and whether the general rate will be raised by a uniform rate or differential rate.

Section 159 permits Council to declare municipal charge to cover some of the governance costs of Council.

Section 161 permits Council to raise rates by the application of differential rates subject to certain conditions.

Section 162 permits Council to declare service charges for the collection and disposal of waste.

Section 189 controls Council's ability to sell land.

Section 223 gives a person the right to make a submission and be heard in support of their submission.

3. Activities and Initiatives

Each year, our Budget Report includes a description of the activities and initiatives that will contribute to the achievement of the Goals and Objectives described in the Council Plan.

Section 3 looks at our Goals and Objectives and provides a brief overview of how our activities and a few examples of our 2013/14 initiatives will help us to achieve our Goals and Objectives. A summary of the income generated and expenditure incurred is located at the conclusion of section 3.

Goal – Our lifestyle, culture and sense of place is strengthened by best practice planning and development.

Activities The Planning and Development Department is responsible for land use planning and control and building regulation. Consistent implementation of the Macedon Ranges Planning Scheme is a key to ensuring compliance with the objective. Reviewing development approvals for compliance with the planning scheme and maintaining up to date knowledge of emerging planning trends will ensure best efforts are being made to achieve Council's Strategic Objectives.

Initiatives To improve customer service we will allocate \$85,000 to employ a Planning Liaison Officer to provide advice and guidance on planning applications and permits.

Goal – Our environment and landscape is protected and sustained.

Activities The Strategic Planning and Environment Department aims to effectively protect and enhance the natural environment and provide for environmental best practice in regard to environmental education, communication, sustainability and , climate change and leadership.

Initiatives We will allocate \$60,000 to implement the findings and recommendations of the Climate Change Risk Assessment and our Waste Management Strategy. We will allocate \$23,000 for the Trust for Nature covenant for the U.L.Daly Reserve in Gisborne. We will also introduce a Pest Animal Program to assist landowners control pest animals on their land.

Goal – Our infrastructure supports the needs of future generations.

Activities The Engineering and Asset Planning Department is responsible for the efficient and effective planning and asset management of civil infrastructure.

The Engineering, Infrastructure and Projects Department provides project management services for the Council's major capital works that ensure that facilities and infrastructure meet Council objectives of budget, scope and quality. The Department also provides advice to developers on the infrastructure standards that must be incorporated in any subdivisions and other developments.

The Operations Department is responsible for Road Maintenance, Road Construction, waste collection, Parks, Gardens, Waste Management Centres, Gravel Pit operations, Plant operations, Depot operations, Kyneton Saleyard operations and Kyneton Airfield.

The Recreation and Cultural Development Department is responsible for the planning, development, operation, maintenance and support of recreational, art, cultural and sporting opportunities.

3. Activities and Initiatives (continued)

Initiatives We will finalise the establishment of a centralised Asset Register which will ensure all Council's Infrastructure Assets are kept up to date regarding condition, creation/acquisition, maintenance, renewal, refurbishment and disposal.

We will continue to increase our expenditure on maintaining assets and improving amenity. For example we will allocate a further \$137,000 towards our irrigation systems, trees and grassed areas. We will allocate an additional \$50,000 for a mechanic to look after our plant and major equipments.

We will allocate \$20,000 to extend the opening hours of the Gisborne Aquatic Centre and we will prepare a Masterplan for the future development and use of the Racecourse Reserve and Magnet Hill in New Gisborne.

Goal – Our Economy is diverse, strong and prosperous.

Activities The Economic Development and Tourism Department fosters and encourages the expansion and diversification of existing businesses and industry sectors and actively supports the attraction of sustainable new businesses. The Department also works in partnership with various business groups and forums to maximise employment opportunities and to capitalise on the economic benefits of tourism.

Initiatives The Macedon Ranges Agribusiness Strategy was approved in 2012 and we will allocate \$20,000 towards its implementation in 2013/14. We will investigate developing a formal "sister city" relationship with the Japanese City of Tokai. It may be possible to enter a cooperative agreement which supports common goals to promote cultural and commercial opportunities such as exploring mutual business investment and extending the current tourism arrangements, that is, the farm stay program.

Goal – Our community is inclusive and connected and enjoys strong mental and physical health and wellbeing.

Activities The Community Development Department promotes the planning, development and provision of programs that build community well-being and capacity in the Shire. The Department has eight primary programs being Youth, Housing, Community Places and Partnerships, Transport, Healthy Communities, Prevention of Violence Against Women, Rural Access, and Emergency Recovery.

The Community Services Department supports residents who are aged or are living with a disability, assisting them to maintain independence, participate in community life and be actively involved in decisions about their support and care needs. The Department also provides services to support families and help children grow, learn and develop in a safe and caring environment.

Initiatives We will allocate \$4,000 towards an event to promote community awareness of mental health and \$5,000 to celebrate International Day of People with Disability. We will continue working towards the development of Early Years Hubs. This will improve our children's services particularly child health and education. Early Years Hubs are dependent upon securing Victorian Government funding. We will also allocate \$8,467 to facilitate a positive outcome for Out of School Hours Care in Kyneton.

3. Activities and Initiatives (continued)

Goal – Our community is well prepared, resilient and safe.

Activities The Community Safety Department is responsible for activities and projects that focus on protecting and enhancing community safety through education and enforcement. The Department is responsible for animal educations and control, local laws, school crossings, waste water management, food legislation, immunisation, public health, emergency management planning and fire hazard removal.

Initiatives We will implement a number of projects including the Renewal of Local Law Number 8, and allocate \$10,000 for the implementation of Stage 2 of the Smoke Free Outdoor Areas Policy.

Goals – We proactively engage with and demonstrate accountability to the community. We will lead and advocate for the best interest of the community.

Activities The Council and Customer Service Department provides first contact customer services for the organisation from Kyneton, Gisborne, Romsey and Woodend. The Department also provides governance services, support and resourcing of the elected Council and Council's civic and advocacy role including media communications, website and publications.

Initiatives Since the Council elections in November 2012, Council has launched a new website after extensive community consultation. Council also undertook a comprehensive process of community engagement to develop a new Council Plan for 2013 – 2017 which includes the integration of our Health and Wellbeing Plan. The consultation involved 92 participants in four community forums, 21 written submissions, and 338 online survey responses. It also included nine community health organisations, five government departments and 21 responses to online survey for General Practices. In 2013/14 we will develop a communications strategy to ensure that our consultation with the community is robust and effective.

Goal – We will provide quality and efficient services that meet community needs.

Activities The Organisational Development Department provides internal services in respect to human resource management and employee relations, and occupational health and safety and risk management.

The Finance Department provides support to internal and external customers in the form of financial and property services. The responsibilities of the Finance department includes – accounting services, rates administration, accounts payable, payroll, investments, banking, fleet management, property valuations, purchasing, accounts receivable and loans.

The Information and Communications Department is responsible for the planning, operation and improvement of Corporate Applications including Records, Geographic Information (GIS), Networks, Systems and Help Desk. The Department also provides support to our Staff associated with the use and upgrading of technology and applications.

Initiatives We will implement Phase 2 of the Corporate Information System project to replace our ageing systems for Human Resources, Accounts Payable, Payroll, General Ledger, Purchasing and Budgeting. The new system will also have functionality which is not available with our current systems such as online recruitment, automated bank reconciliations, online self help for HR/payroll.

3. Activities and Initiatives (continued)

Operating Budget Summary

The following table provides a summary of income and expenditure for the activities and initiatives described throughout Section 3. The table reflects both our Objectives and our Organisational Structure.

Group (in bold print) and Department	Income	Expense	Net
Chief Executive Officer			
CEO and Administration	\$ -	\$ 548,322	\$ 548,322
Council and Customer Service	-\$ 94,420	\$ 2,888,565	\$ 2,794,145
Organisational Development	-\$ 299,580	\$ 2,064,517	\$ 1,764,937
	-\$ 394,000	\$ 5,501,404	\$ 5,107,404
Assets and Operations			
Assets and Operations and Administration	\$ -	\$ 377,905	\$ 377,905
Engineering and Asset Planning	\$ -	\$ 384,339	\$ 384,339
Engineering Infrastructure and Projects	-\$ 520,435	\$ 2,918,183	\$ 2,397,748
Operations	-\$ 8,550,008	\$ 15,691,378	\$ 7,141,370
Community Safety	-\$ 1,848,298	\$ 2,911,623	\$ 1,063,325
	-\$ 10,918,741	\$ 22,283,428	\$ 11,364,687
Community Wellbeing			
Community Wellbeing and Administration	-\$ 55,634	\$ 292,469	\$ 236,835
Community Services	-\$ 6,010,061	\$ 7,541,638	\$ 1,531,577
Community Development	-\$ 303,737	\$ 1,276,128	\$ 972,391
Recreation and Cultural Development	-\$ 4,946,565	\$ 8,348,110	\$ 3,401,544
	-\$ 11,315,997	\$ 17,458,345	\$ 6,142,347
Planning and Environment			
Planning and Environment and Administration	\$ -	\$ 400,393	\$ 400,393
Planning and Development	-\$ 833,250	\$ 2,098,001	\$ 1,264,751
Strategic Planning and Environment	-\$ 45,450	\$ 1,309,948	\$ 1,264,498
Economic Development and Tourism	-\$ 45,700	\$ 1,033,926	\$ 988,226
	-\$ 924,400	\$ 4,842,268	\$ 3,917,868
Corporate Services			
Corporate Services, Tendering and Internal Audit	\$ -	\$ 460,140	\$ 460,140
Information and Communications	-\$ 1,000	\$ 1,709,781	\$ 1,708,781
Finance	-\$ 39,452,657	\$ 5,374,247	-\$ 34,078,410
	-\$ 39,453,657	\$ 7,544,168	-\$ 31,909,489
Total	-\$ 63,006,795	\$ 57,629,613	-\$ 5,377,182

4. Analysis of Operating Budget (also refer Appendix A1)

This section analyses the operating budget including of expected revenues and expenses.

The following table is a summary of the income statement and the rates determination reconciliation.

Budgeted Operating Statement

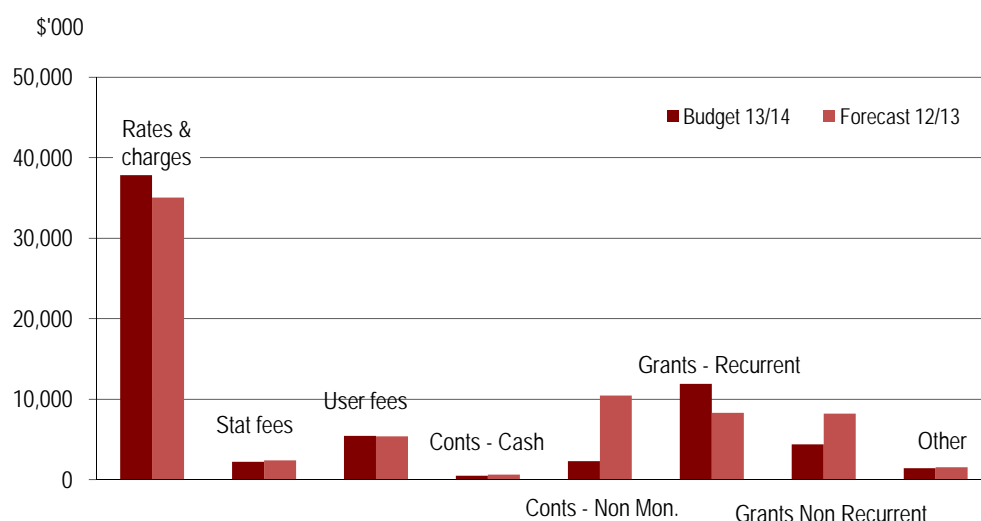
	Ref	Forecast Actual 2012/13 \$'000	Budget 2013/14 \$'000	Variance \$'000
Operating revenue	4.1	71,940	65,982	5,959
Operating expenditure	4.2	(60,711)	(64,242)	3,531
Surplus (deficit) for the year		(11,230)	(1,740)	9,490
<u>Rates Determination Calculation:</u>				
Add back net of - Depreciation, loans increase/decrease and Reserve movements	Section 6 and Appendix B and C	(3,172)	(13,641)	(10,469)
Less Capital Expenditure		17,565	16,586	(979)
Rates Determination surplus (deficit)	4.3	3,163	1,205	(1,958)

4. Analysis of Operating Budget (continued)

4.1 Operating Revenue

Income Types	Ref	Forecast	Budget 2013/14 \$'000	Variance \$'000
		Actual 2012/13 \$'000		
Rates and charges	4.2.1	35,047	37,835	2,788
Statutory fees and fines	4.2.2	2,400	2,213	-187
User fees	4.2.3	5,376	5,434	58
Contributions - cash	4.2.4	619	483	-136
Contributions -Non Monetary Assets	4.2.5	10,447	2,300	-8,147
Grants - Recurrent	4.2.6	8,308	11,902	3,594
Grants - Non Recurrent	4.2.7	8,206	4,383	-3,823
Other income	4.2.8	1,537	1,432	-105
Total income		71,940	65,982	-5,958

Changes in Income Levels – 2012/13 to 2013/14:



4.1.1 Rates and charges (\$2.788 million increase)

The budgeted increase in Council rate and charges income is 7.9% or \$2.788 million from 2012/13. This increase reflects a rate increase on the median property of 6.9% and an increase in the number of rateable assessments in the Shire. Refer Appendix B2 for details of rates and charges.

4.1.2 Statutory Fees and Charges (\$0.187 million decrease)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Application fees for building and planning related permits are also included in this income category. Increases in statutory fees are made in accordance with legislative requirements.

A decrease of \$0.187 million in statutory fees and charges is expected in 2013/14. This is primarily due to valuation data sales which were received in 2012/13 but are not budgeted in 2014/15. Valuations are completed every two years by Council and the information is provided to State Revenue Office who pays Council a fee for the information we provide. The fee for the 2012 Valuation was received in 2012/13. The fee for the 2014 Valuation will not be received until 2014/15.

4. Analysis of Operating Budget (continued)

4.1.3 User Charges and Contributions (\$0.058 million increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include special rate schemes, use of leisure, aquatic facilities, entertainment and other community facilities and the provision of human services such as preschools and home help services. Some of the biggest sources of user fees are leisure facilities (\$0.573m) and aquatic facilities (\$2.029m). It is expected that income from user charges and contributions will increase marginally in 2013/14.

4.1.4 Contributions – Cash (\$0.136 million decrease)

Contributions have increased in the 2013/14 budget by \$0.136 million in comparison to the 2012/13 forecast. Much of the decrease is due to one off project contributions received in 2012/13.

4.1.5 Contributions – Non Monetary (\$8.147 million decrease)

This income is mainly related to new roads contributed to Council by developers when new subdivisions are completed. The non monetary assets can also be identified as part of an asset revaluation which is completed on a cyclical basis in line with accounting standards. The level of income varies considerably from year to year depending on the number of subdivisions completed and the timing of their completion. The 2012/13 level of contributions is higher than previous years, it is expected that non monetary contributions will return to a lower level in 2013/14.

4.1.6 Grants - Recurrent (\$3.594 million increase)

Recurrent grants are grants which are ongoing and it is expected that they will be received each year for the foreseeable future. These grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Some of the largest operating grants are the Victoria Grants Commission (\$6.503m), home and community care grants (\$2.05m) and preschool grants (\$1.596m).

Overall, the level of operating grants will increase by \$3.594m compared to the 2012/13 forecast. The key reason for the increase is that the Victoria Grants Commission paid part of the 2012/13 allocation in the 2011/12 year. The budget assumes that the full 2013/14 Victoria Grants Commission grant will be received in 2013/14. Preschool grants are also budgeted to increase as Council has taken responsibility for management of the Romsey and Riddells Creek preschools in the second half of 2012/13.

4.1.7 Grants - Non Recurrent (\$3.823 million decrease)

Non Recurrent are generally one off grants for specific projects, generally capital works related. Overall it is expected that the level of recurrent grants will decrease by \$3.823 million compared to the 2012/13 forecast. The level of budgeted grants fluctuates considerably from year to year depending on the types of capital works and the availability of State and Federal funding. Some of the larger non recurrent grants in the 2012/13 budget were the Romsey Sports Precinct (\$3.3m), Blackspot funding (\$1.04m) and Kindergarten works (\$0.700m). The largest capital project grant in the 2013/14 budget is for the Hanging Rock East Paddock development (\$1m).

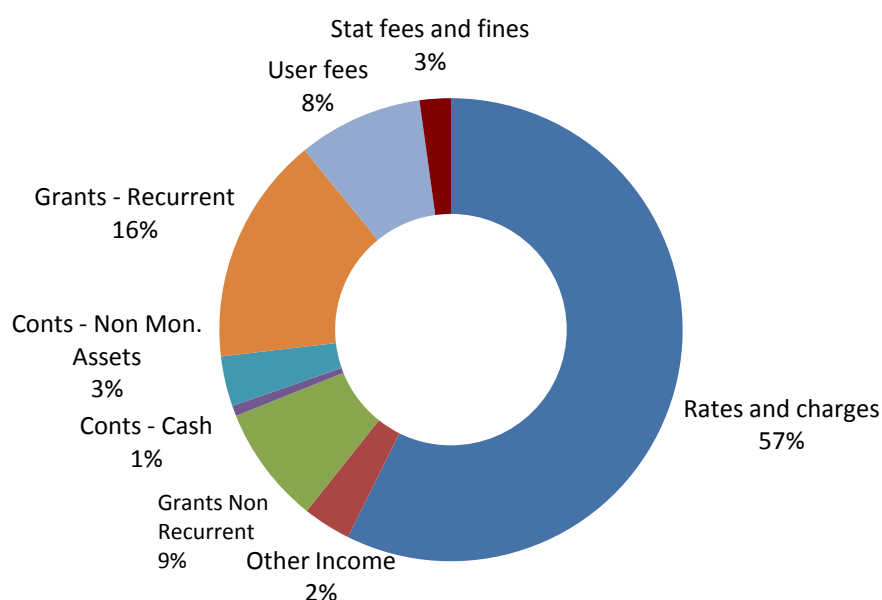
Section 6 of this Budget Report – "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2013/14 year.

4. Analysis of Operating Budget (continued)

4.1.8 Other Revenues (\$0.105 million decrease)

Other revenues include a range of items including interest income, income from insurance claims, the value of roads and land transferred to Council following a subdivision and miscellaneous receipts. A small decrease of \$0.105m is expected in 2012/13. Some of the biggest sources of other revenues are interest on investments (\$0.674m) and work cover recovery claims (\$0.171m). The decrease in income is predominately due to lower interest income as a result of lower interest rates.

Break Up of Income for 2013/14:

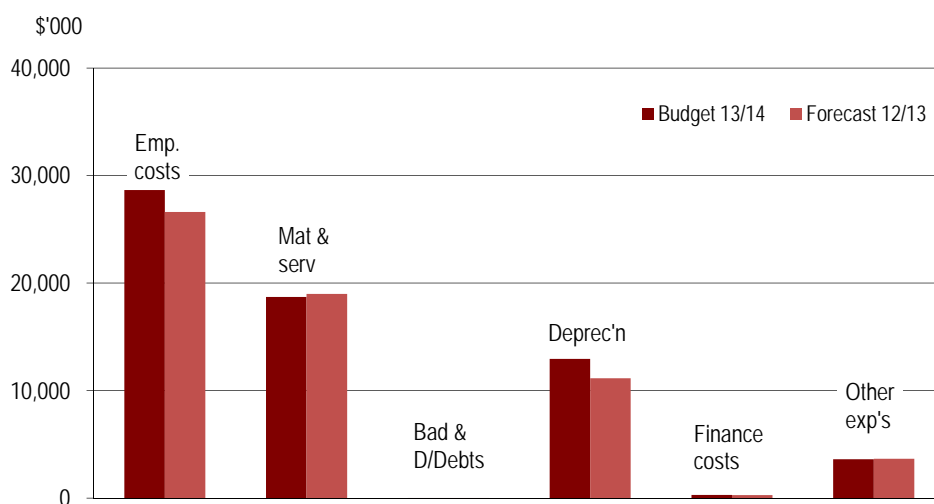


4. Analysis of Operating Budget (continued)

4.2 Operating expenditure

Expense Types	Ref	Forecast	Budget 2013/14 \$'000	Variance \$'000
		Actual 2012/13 \$'000		
Employee costs	4.3.1	26,617	28,653	2,036
Materials and services	4.3.2	18,985	18,714	-271
Bad and doubtful debts	4.3.3	6	16	10
Depreciation and amortisation	4.3.4	11,155	12,944	1,789
Finance costs	4.3.5	285	291	6
Other expenses	4.3.6	3,663	3,624	-39
Total expenses		60,711	64,242	3,531

Changes in Expense Levels – 2012/13 to 2013/14:



4.2.1 Employee benefits (\$2.036million increase)

Employee benefits include all labor related expenditure that is wages, salaries and on-costs such as allowances, leave entitlements and employer superannuation.

Employee costs are forecast to increase by 7.6% or \$2.036m compared to 2012/13. This increase relates to the following key factors:

- The expected increase in salaries from the new Enterprise Bargaining Agreement (EBA) which is estimated to increase salaries by \$0.794 million in 2013/14
- New initiatives for 2013/14 include \$0.722m of additional salaries. These new initiatives include salaries in relation to apprenticeship programs, roadside vegetation management, turf and irrigation maintenance and planning.
- Council has taken on responsibility for the management of Riddells Creek and Romsey Kindergartens in the second half of 2012/13. As these Kindergartens will be run by Council for the entries year in 2013/14 there will be an increase in salaries of \$0.361m. It should be noted that kindergarten fees and grants will also increase which will offset the salary increase.

4. Analysis of Operating Budget (continued)

4.2.2 Materials and contracts (\$0.336 million decrease)

Materials and Contracts include the purchases of consumables, payments to contractors and consultants and for the provision of services and utility costs. Materials and services are forecast to decrease by 1.9% or \$0.336 million compared to the 2012/13 forecast. The level of consultancy can vary from year to year depending on the operating projects undertaken; the reduction in expected expenditure is mainly due to a lower level of strategic planning consultant expenditure.

4.2.3 Bad & Doubtful Debts (\$0.010 million increase)

Bad & Doubtful debts relate to debts which are considered to be uncollectable. Council's processes in relation to debt recovery are governed by the Debt Management Policy.

4.2.4 Borrowing costs (\$0.006 million increase)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The increase in borrowing costs is due to new loans expected to be taken up towards the end of 2013/14. While borrowing levels are increasing the late take up of the loan will mean that there is only a marginal increase in interest expense in 2013/14. This increase is offset by reducing interest payments on older loans which are reaching the end of their terms. Appendix B provides details on borrowings.

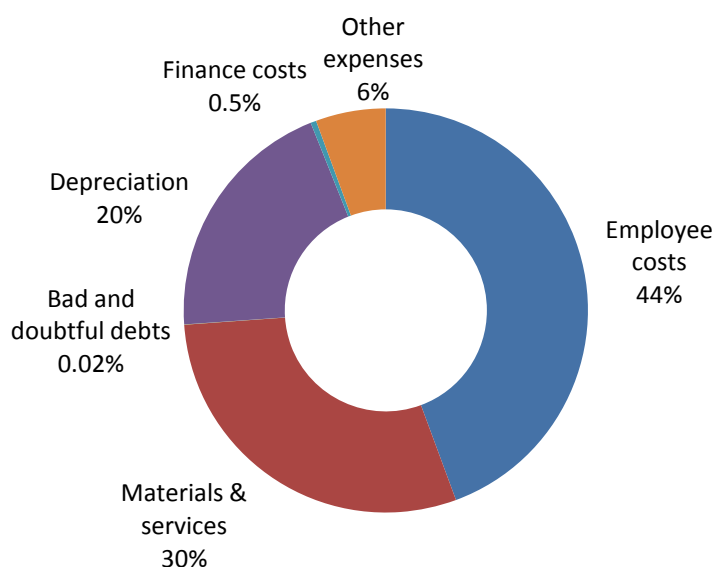
4.2.5 Depreciation (\$1.789 million increase)

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life. Asset revaluations are also conducted on a 3 year rolling program in line with accounting standards for Council's property, plant and equipment including infrastructure assets such as roads and drains. Asset revaluations can also increase depreciation levels. The increase of \$1.789 million for 2013/14 is mainly due to the completion of a revaluation of roads and bridges which increased asset values. Also, the increase depreciation expense resulted from the completion of the 2012/13 capital works program and the full year effect of depreciation on the 2011/12 capital works program.

4.2.6 Other Expenses (\$0.039 million decrease)

Other expenses are mainly made up of Council contributions to clubs, community groups and the Goldfield Library Corporation which operate Council's libraries.

Break Up of Expenses for 2013/14:



4. Analysis of Operating Budget (continued)

4.3 Rates Determination Result

The calculation of the Rates Determination Result starts with the operating surplus or deficit then non-cash items such as depreciation are added back. Movements in financial reserves and other funding sources such as loans are factored in, along with expected capital expenditure. Prior year deficit/surpluses are also included in the result.

The rates determination calculation assists with the budgeting process to ensure planned expenditure is fully funded. In general terms Council seeks to achieve a balanced Rates Determination Result, (a surplus/deficit of zero) where expenditure on delivering services and capital works is matched by income and other sources of funds. The base budget for 2013/14 is balanced to zero, the reason the rates determination budget is in deficit is due to a deficit carried forward from 2011/12. This deficit will be funded over several years.

5. Analysis of Budgeted Cash Position (also refer Appendix A3)

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2013/14 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- Operating activities - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt
- Investing activities - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment
- Financing activities - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

	Ref	Forecast Actual 2012/13 \$'000	Budget 2013/14 \$'000	Variance \$'000
Net Cash flows from operating activities	5.1.1	15,287	11,370	(3,919)
Net Cash flows from investing activities	5.1.2	(18,103)	(13,632)	4,471
Net Cash flows from financing activities	5.1.3	(558)	3,566	4,154
Net decrease in cash and cash equivalents		(3,404)	1,304	4,707
Cash & cash equivalents at beginning of the year		5,918	2,514	(3,404)
Cash & cash equivalents at end of the year	5.1.4	2,514	3,818	1,304

5.1.1 Operating activities (\$3.919 million decrease)

The decrease in cash inflows from operating activities of \$3.919m is mainly due to increasing operating expenditure (see 4.2 above).

Note - The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

5.1.2 Investing activities (\$4.471 million decrease)

The increase in funds available from investing activities is due to planned capital expenditure being lower than 2012/13. The 2012/13 capital works spend was abnormally high due to additional government funded projects being made available plus incomplete projects from the previous year.

5.1.3 Financing activities (\$4.154 million increase)

The main reason for the increase of \$4.154 million in cash flows from financing activities is due to large loans of \$6.670 million forecast to be taken up in late 2013/14. In contrast, in 2012/13, no loans were taken up.

5.1.4 Cash and cash equivalents at end of the year (\$1.304 million increase)

Overall, total cash and investments are projected to increase by \$1.304m to \$3.818 as at 30 June 2014. It should be noted that the cash balance does not include investments held for more than 3 months; Council's investments are budgeted to total \$15.018m at the end of 2013/14.

6. Analysis of Capital Budget (also refer Appendix A4)

This section analyses the expenditure and the sources of funding for the capital budget.

6.1 Capital Works Expenditure

Capital Works Areas	Ref	Forecast Actual 2012/13 \$'000	Budget 2013/14 \$'000	Variance \$'000
Roads and Streets	6.1.1	4,916	4,354	-562
Bridges	6.1.2	1,106	540	-566
Drainage	6.1.3	503	862	359
Footpaths, Kerbs and Channels	6.1.4	718	550	-168
Parks and Recreation Facilities	6.1.5	2,939	3,804	865
Other Infrastructure	6.1.6	1,307	537	-770
Land and Buildings	6.1.7	4,533	4,381	-152
Plant & Equipment	6.1.8	767	791	24
IT systems, Furniture & Equipment	6.1.9	776	767	-9
Total Capital Works		17,565	16,586	-978
Represented by:				
Asset renewal	6.1.10	9,027	5,264	-3,763
New assets	6.1.10	5,154	5,502	348
Asset expansion/upgrade	6.1.10	3,384	5,820	2,436
Total capital works		17,565	16,586	-978

**Includes \$2.471m of works carried forward from 2012/13. Refer to the Capital Works program which shown in Appendix E for details of all projects.*

The total planned Capital Works expenditure for 2013/14 is \$16.586 million which is \$0.978m lower than the forecast for 2012/13. The level of capital works fluctuates significantly from year to year depending on grant funding available. The 2012/13 program was higher than normal mainly due to the Romsey Sports Precinct project (\$3.3m) which was carried forward from the 2011/12 budget.

The key movements in Capital Expenditure are as follows:

6.1.1 Roads and Streets (\$0.562 million decrease on the 2012/13 forecast)

Roads and streets expenditure includes local roads, declared main roads, traffic devices, street lighting and traffic signals.

The decrease of 0.562m is mainly due to a one off grant of \$1.04m of Vic Roads funding for Blackspot improvement works included in the 2012/13 forecast. This decrease is partly offset by other increases in the roads program for 2013/14.

6.1.2 Bridge Works (\$0.566 million decrease)

Bridge works includes costs associated with the construction and renewal of bridges. The 2012/13 program included an abnormally high budget for bridge works due to grant funding received. The budget has reduced to a more "normal" level of works in 2013/14.

6. Analysis of Capital Budget (continued)

6.1.3 Drainage (\$0.359 million increase)

Drainage includes drains in road reserves, retarding basins and waterways. The 2013/14 budget is higher than normal due to some specific drainage restoration works required.

6.1.4 Footpath, Kerbs and Channels (\$0.168 million decrease)

This category includes works associated with the construction and renewal of footpaths, bike paths, kerbs and channels. The 2012/13 budget included some specific works that were required; the program has reduced to more normal levels in 2013/14.

6.1.5 Parks and Recreation Facilities (\$0.865 million increase)

Parks and Recreation Facilities include parks, playing surfaces, playground equipment, irrigation systems, and other outdoor sporting facility works.

The level of works in this area fluctuates from year to year depending on grant funding available. Some of the key projects included in the 2013/14 budget are the Hanging Rock East Paddock Development (\$1.55m) and the Gilbert Gordon Oval Upgrade (\$0.764m). Also, the Barkley Square pavilion project was (\$0.620m) was originally budgeted in 2012/13 but will now be completed in 2013/14.

6.1.6 Other Infrastructure (\$0.770 million decrease)

Other infrastructure works includes car park works, public toilet renewal, irrigation, landfill site rehabilitation and other minor infrastructure expenditure. The decrease of \$0.770m in other infrastructure works is primarily due to a large project for irrigation works in Kyneton which was included in the 2012/13 program.

6.1.7 Land and Buildings (\$0.152 million decrease)

Land and Buildings include community facilities, Council land purchases, municipal offices, sports facilities and pavilions. Expenditure varies greatly from year to year depending on the size of projects undertaken and government funding available.

The budget for 2013/14 is at a similar level to 2012/13. Land and Buildings projects in the 2013/14 budget include the Regional Netball Complex (\$1.02m), the Gisborne Office Extension (\$0.80m) and the land purchase for the Gisborne Early Years Hub (\$0.700m).

6.1.8 Plant and Equipment (\$0.024 million increase)

The main component of Plant and Equipment spending is in relation to vehicles and other machinery used to construct and maintain roads and footpaths (such as graders and trucks). Spending on Plant fluctuates depending on which Plant items need to be replaced in a particular year. The level of expenditure for 2013/14 is expected to be similar to 2012/13.

6.1.9 IT Systems Furniture and Equipment (\$0.009 million decrease)

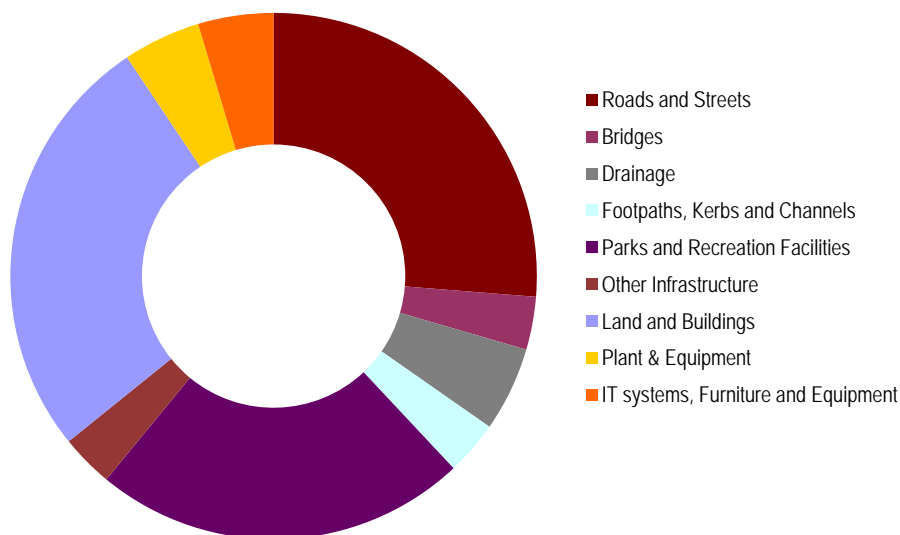
Furniture and Equipment includes purchase of office furniture, IT systems and other equipment. The 2013/14 budget is at a similar level to 2012/13.

6.1.10 Asset renewal (\$5.264m), new assets (\$5.820m), and expansion/upgrade (\$5.502m)

A distinction is made between expenditure on new assets, expenditure on asset renewal and expansion/upgrade. Expenditure on asset renewal is expenditure on an existing asset, which improves the service potential or the life of the asset. Expenditure on new assets does not have any element of expansion/upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

6. Analysis of Capital Budget (continued)

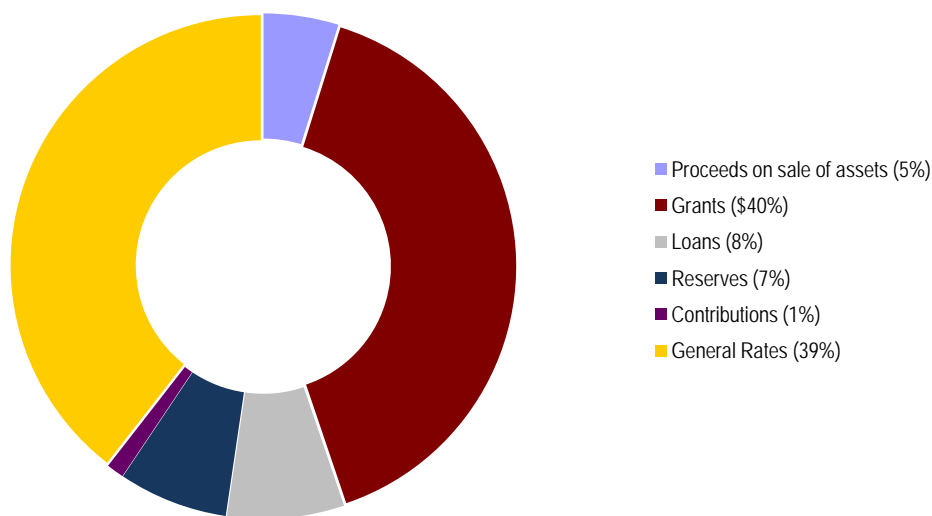
Breakdown of Budgeted Capital Works 2012/13 by Asset Type



6.2 Capital Works Income

Council's Capital Works program is funded through a combination of government grants, net proceeds from the sale of surplus assets, loans, financial reserves, contributions and rate revenue. The net amount to be funded from rate revenue in 2013/14 is \$4.487m.

Budgeted total funding sources 2013/14



7. Analysis of Budgeted Financial Position (also refer Appendix A2)

This section analyses the movements in assets, liabilities and equity between 2012/13 and 2013/14.

7.1 Budgeted balance sheet

	Ref	Forecast Actual 2012/13 \$'000	Budget 2013/14 \$'000	Variance \$'000
Current assets	7.1.1	24,681	23,298	(1,383)
Non-current assets	7.1.2	554,993	565,214	10,219
Total assets		584,816	588,512	8,837
Current liabilities	7.1.3	15,220	15,494	272
Non-current liabilities	7.1.4	7,380	13,265	5,886
Total liabilities		22,600	28,759	6,158
Net assets		557,074	559,753	2,679
Equity	7.1.5	557,074	559,753	2,679

7.1.1 Current Assets (\$1.383 million decrease)

Current assets includes receivables, assets held for resale, cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. The Current Asset balance is projected to decrease by \$1.383m during 2013/14. The expected decrease is mainly due to some land held for sale in the New Gisborne Industrial Estate which is included in the 2012/13 forecast. It is expected that the land will be sold in 2013/14.

7.1.2 Non Current Assets (\$10.219 million increase)

Non Current assets include Property, infrastructure, plant and equipment. Non Current assets are the largest component of Council's worth and represents the value of all the land, buildings, roads, plant, equipment, etc which has been built up by the Council over many years. The budgeted increase in the value of non current assets is mainly due to the capital works and purchases which increase the total value of Council's assets. Offsetting this increase is asset depreciation which reduces asset values as the assets age.

7. Analysis of Budgeted Financial Position (continued)

7.1.3 Current Liabilities (\$0.272 million increase) and 7.1.4 Non Current Liabilities (\$5.886 million increase)

Councils Current and Non Current liability balances include:

- Payables are those to whom Council owes money as at 30 June.
- Employee benefits include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Enterprise Bargaining Agreement outcomes.
- Interest-bearing loans and borrowings are borrowings of Council.
- Provisions include Council's future liabilities in relation to landfill rehabilitation for Tips that were operated by Council in the past

The items above are classified as current or non current depending on when they are expected to be repaid.

Current liabilities are expected to increase by \$0.272m in 2013/14. The increase is mainly due to expected increases in payables and employee benefits, in line with budgeted increases in payments to suppliers and employees (see Income Statement). Partly offsetting this increase is a decrease in current interest bearing liabilities (loans). This decrease is a result of older loans being paid off and newer loans being taken up. As a loan draws towards the end of its term generally there is a higher level of principal repayments than loans recently taken up.

Non Current liabilities are expected to increase by \$5.886m in 2013/14. The increase is a result of planned new loans taken up which is partly offset by loan redemptions. The large increase in loans is mainly attributable to the shortfall in the Local Authorities Superannuation Defined Benefit Plan. Contributions were required from all Victorian Councils; the Macedon Ranges Shire Council's contribution was \$3.638m. Details on loans are outlined in Appendix B. It should be noted that Council's level of borrowing remains well below prudential guidelines.

7.1.3 Net Assets (\$2.679 million increase)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

As outlined above, the increase in net assets of \$2.679 million is mainly a result of increases in asset levels, partly offset by increased borrowings.

7.1.4 Equity (\$2.679 million increase)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

Appendix A1 - Budgeted Income Statement

	2012/13 Adopted Budget \$'000	2012/13 Forecast \$'000	2013/14 Draft Budget \$'000	Budget/ Forecast Variance \$'000
Revenues from ordinary activities				
Rates and charges	(34,939)	(35,047)	(37,835)	(2,788)
Statutory Fees & Fines	(2,312)	(2,400)	(2,213)	187
User charges	(5,137)	(5,376)	(5,434)	(58)
Contributions - Cash	(578)	(619)	(483)	136
Contributions - Non-Monetary	0	(10,447)	(2,300)	8,147
Grants - Recurrent	(11,716)	(8,308)	(11,902)	(3,594)
Grants - Non Recurrent	(7,461)	(8,206)	(4,383)	3,823
Other revenues	(1,897)	(1,537)	(1,432)	105
Total Revenues	(64,040)	(71,940)	(65,982)	5,959
Expenses from ordinary activities				
Employee costs	26,461	26,617	28,653	2,036
Materials and services	18,863	18,985	18,714	(271)
Bad and doubtful debts	6	6	16	11
Finance costs	315	285	291	6
Depreciation	11,214	11,155	12,944	1,789
Other expenditure	2,890	3,663	3,624	(39)
Total Expenses	59,749	60,711	64,242	3,531
Net (surplus)/deficit from operations	(4,291)	(11,230)	(1,740)	9,490

Reconciliation to Rates Determination Result :				
Operating (Surplus)/Deficit	(4,291)	(11,230)	(1,740)	9,490
Capital Expenditure	17,454	17,565	16,586	(979)
Transfers to Reserves	2,744	1,931	2,498	567
Loan Redemption	1,270	1,231	1,057	(173)
Depreciation	(11,214)	(11,155)	(12,944)	(1,789)
Transfers from Reserves	(1,071)	(9,045)	(3,023)	6,022
Asset Sales	(2,777)	(1,155)	(834)	321
Loan Borrowings	(850)	(700)	(6,208)	(5,508)
Contributions - Non-Monetary	0	10,447	2,300	(8,147)
Recovery to Deficit B/fw d	0	(185)	350	535
Rate Determination (Surplus)/Deficit B/fw d	(1,275)	5,459	3,163	(2,295)
Rates Determination (Surplus)/Deficit	(10)	3,163	1,205	(1,958)

* Adjustments include material incomplete projects from 2012/13 which have been "carried forward" to the 2013/14 Budget.

Appendix A2 - Budgeted Balance Sheet

	2012/13 Adopted Budget \$'000	2012/13 Forecast \$'000	2013/14 Budget \$'000	Budget/ Forecast Variance \$'000
Current assets				
Cash	3,110	2,514	3,818	1,304
Other financial assets	11,200	15,100	13,200	(1,900)
Receivables	7,787	5,501	5,708	207
Other current assets	241	264	270	6
Non-current assets held for resale	0	1,302	302	(1,000)
Total current assets	22,338	24,681	23,298	(1,383)
Non-current assets				
Other financial assets	21	21	21	0
Investment in Regional Library	1,519	1,413	1,413	0
Land	53,747	61,295	61,022	(273)
Buildings	79,241	71,964	80,862	8,896
Infrastructure	354,556	405,638	411,430	5,792
Furniture & equipment	2,397	2,027	2,496	470
Plant & equipment	3,835	4,204	4,223	19
Other	416	392	384	(8)
Works in progress	0	4,676	0	(4,676)
Investment Properties	3,331	3,363	3,363	0
Total non-current assets	499,063	554,993	565,214	10,219
Total Assets	521,401	579,674	588,512	8,837
Current liabilities				
Trade & other payables	4,948	5,323	5,511	189
Provisions	4,706	5,349	5,621	271
Interest bearing liabilities	1,113	1,057	843	(214)
Other	2,973	3,491	3,519	27
Total Current liabilities	13,740	15,220	15,494	273
Non-current liabilities				
Provisions	3,286	4,506	4,326	(180)
Interest bearing liabilities	3,801	2,874	8,939	6,066
Total non-current liabilities	7,087	7,380	13,265	5,886
Total Liabilities	20,827	22,600	28,759	6,158
Net Assets	500,574	557,074	559,753	2,679
Equity				
Accumulated surplus	237,831	257,283	259,492	2,209
Asset revaluation reserve	256,246	292,649	292,649	0
Reserves	6,497	7,142	7,612	471
Total Equity	500,574	557,074	559,753	2,680



Appendix A3 - Budgeted Cash Flow Statement

	2012/13 Adopted Budget \$'000	2012/13 Forecast \$'000	2013/14 Budget \$'000	Budget/ Forecast Variance \$'000
Cash Flows from Operating Activities				
Receipts and Payments				
General Rates & Charges	34,866	34,959	37,526	2,567
Government Grants Received	19,168	17,714	15,785	(1,929)
User Charges and contributions	7,847	8,893	7,955	(938)
Interest Received	1,079	833	813	(20)
Other Receipts	3,018	4,304	4,219	(85)
Payments to Suppliers	(18,919)	(18,307)	(19,316)	(1,009)
Payments to Employees	(26,260)	(25,846)	(28,388)	(2,543)
Other Payments	(3,590)	(7,263)	(7,224)	39
Net Cash Flows provided by/(used in) Operating Activities	<u>17,209</u>	<u>15,287</u>	<u>11,370</u>	<u>(3,919)</u>
Cash Flows from Investing Activities				
Payments for:				
Property, Plant & Equipment	(17,441)	(19,258)	(14,466)	4,792
Proceeds from:				
Sale of Property, Plant & Equipment	1,777	1,155	834	(321)
Net Cash Flows provided by/(used in) Investing Activities	<u>(15,664)</u>	<u>(18,103)</u>	<u>(13,632)</u>	<u>4,471</u>
Cash Flows from Financing Activities				
Increased/(Decreased) Borrowings	(420)	(531)	5,689	6,220
Net (increase)/decrease in longer term investments	(400)	245	(1,900)	(2,145)
Interest Paid	(331)	(302)	(223)	79
Net Cash Flows provided by/(used in) Financing Activities	<u>(1,151)</u>	<u>(588)</u>	<u>3,566</u>	<u>4,154</u>
Net Increase / (Decrease) in Cash Held	394	(3,404)	1,304	4,707
Cash at Beginning of Year	2,716	5,918	2,514	(3,404)
Cash at End of Year	3,110	2,514	3,818	1,304

Appendix 14 – Budgeted Capital Works Statement

	2012/13 Adopted Budget	2012/13 Forecast	2013/14 New Budgeted Works	Projects Carried Forward From Previous Years*	Total 2013/14 Budget	Budget/ Forecast Variance
	\$'000	\$'000	\$'000		\$'000	\$'000
Capital Works Areas						
Roads and streets	4,955	4,916	4,154	200	4,354	(562)
Bridges	755	1,106	510	30	540	(566)
Drainage	670	503	519	343	862	359
Footpaths, kerbs and channels	577	718	550		550	(168)
Parks and recreation facilities	5,982	2,939	3,404	400	3,804	865
Other infrastructure	714	1,307	480	57	537	(770)
Land and buildings	2,384	4,533	2,987	1,394	4,381	(152)
Plant and equipment	767	767	791		791	24
IT systems, furniture and equipment	650	776	720	47	767	(9)
Other	0	0	0		0	0
Total Capital Works	17,454	17,565	14,115	2,471	16,586	(978)
Types of Capital Works						
Renewal	8,787	9,027	5,026	238	5,264	(3,763)
Upgrade	3,510	5,154	4,646	856	5,502	348
Expansion	0	0	0		0	0
New assets	5,157	3,384	4,443	1,377	5,820	2,436
Other	0	0	0		0	0
Total Capital Works	17,454	17,565	14,115	2,471	16,586	(980)

* Adjustments include material incomplete projects from the 2012/13 budget which has been carried forward to 2013/14.

The movement between the previous year and the current year in property, plant and equipment as shown in the Statement of Financial Position links to the net of the following items:

Property, Plant & Equipment movement Reconciliation Worksheet						
Total capital works	17,454	17,565	14,115	2,471	16,586	(3,450)
Asset revaluation movement	0	23,608	0		0	(23,608)
Depreciation	(11,214)	(11,155)	(12,944)		(12,944)	(1,789)
Written down value of assets sold	(1,777)	(1,155)	(834)		(834)	321
Net movement	4,463	28,863	337	2,471	2,808	(28,526)

Appendix B1 – Borrowings

Statement of Borrowings (Regulation 8 of the Finance and Reporting Regulations 2004)

The Draft Budget includes borrowings of \$6,208,000 for the Gisborne Early Years land purchase, land development at Hanging Rock, land purchase in Market Street Kyneton for a car park, contribution to the shortfall in the Defined Benefits Superannuation Plan and Part Two of the contribution to the proposed Indoor Stadium at the Secondary College in Gisborne.

Part One of Council's contribution to the proposed Indoor Stadium; \$500,000 was included as a loan in the 2011/12 Budget, but the loan was deferred until it is required. Furthermore, \$100,000 for the upgrade of stock ramps at the Kyneton Saleyards and \$100,000 for the Woodend Early Years Centre which were both approved in the 2012/13 budget but deferred to the 2013/14 year

In accordance with the Local Government Act, the following information is disclosed:

Estimated loan liability as at 1 July 2013	\$3,931,819
Less principal repayments during 2013/14	\$1,057,367
Plus previously approved borrowings	\$700,000
Plus new borrowings in 2013/14*	\$6,208,000
Balance as at 30 June 2014	\$9,782,452
Interest payable in 2013/14	\$290,898

*new borrowings

Purchase of Land for Early Years Centre in Gisborne	\$700,000
Infrastructure development of land to the east of Hanging Rock	\$550,000
Purchase of land for car park in Market Street Kyneton	\$320,000
Contribution to Defined Benefits Superannuation Plan	\$3,638,000
Contribution to Indoor Stadium at Gisborne Secondary College	\$1,000,000
Total	\$6,208,000

Note: There are 8 financial indicators or ratios that are used in the local government sector and these can be found in both our Annual Report and our Strategic Resource Plan. There are two commonly used debt ratios. The first one is the Debt Commitment Ratio and the second one is the Total Debt Ratio.

The Debt Commitment Ratio measures the amount of loan principal and interest repayments compared to the rate base that supports it. The rate base used for this ratio is the amount shown in the Statement of Rates and Charges, which is \$37.51 million. The amount for loan principal and interest repayment in 2013/14 is expected to be \$1.35 million. Therefore the debt commitment ratio is 3.59%.

The Total Debt Ratio measures the level of debt compared to the rate base that supports it. Once again, the rate base used for this ratio is the amount shown in the Statement of Rates and Charges, which is \$37.51 million. The Budgeted debt balance as at 30 June 2014 is expected to be \$9.74 million. Therefore the debt ratio is 25.97%.

The principles of Council's debt strategy as outlined in the Strategic Resource Plan are that Council's annual interest and principal payments shall be less than 6% of annual revenue from rates and charges and Council will retain the amount of debt to no more than 50% of annual revenue from rates and charges. Therefore Council is adhering to these principles.

Appendix B2 – Rates and Charges

Statement of Rates and Charges (Regulation 8 of the Finance and Reporting Regulations 2004)

Rates	2012/13 Budget	2013/14 Budget	Difference	% Increase
General Rate				
Rate in \$ (on CIV)	0.002704	0.002892		
Capital Improved Value (CIV)	\$8,415,515,500	\$8,515,214,000	\$99,698,500	1.18%
Revenue	\$22,755,554	\$24,625,999	\$1,870,445	8.22%
No. of Assessments	18,255	18,409	154	0.84%
Agricultural Land Rate				
Rate in \$ (on CIV)	0.002163	0.002314		
Capital Improved Value (CIV)	\$894,850,000	\$885,071,000	(\$9,779,000)	-1.09%
Revenue	\$1,935,561	\$2,048,054	\$112,494	5.81%
No. of Assessments	1,092	1,081	-11	-1.01%
Relationship to General Rate	80.00%	80.00%		
Commercial/Industrial Rate				
Rate in \$ (on CIV)	0.003245	0.003470		
Capital Improved Value (CIV)	\$541,818,700	\$496,687,000	(\$45,131,700)	-8.33%
Revenue	\$1,758,202	\$1,723,504	(\$34,698)	-1.97%
No. of Assessments	975	975	0	0.00%
Relationship to General Rate	120.00%	120.00%		
Recreational Land Rate				
Rate in \$ (on CIV)	0.001352	0.001446		
Capital Improved Value (CIV)	\$14,248,000	\$15,115,000	\$867,000	
Revenue	\$19,263	\$21,856	\$2,593	
No. of Assessments	10	10	0	
Relationship to General Rate	50.00%	50.00%		
Inappropriate Subdivision Rate				
Rate in \$ (on CIV)	0.002704	0.002892		
Capital Improved Value (CIV)	\$1,705,500	\$1,763,400	\$57,900	
Revenue	\$4,612	\$5,100	\$488	
No. of Assessments	145	150	5	
Relationship to General Rate	100.00%	100.00%		
Not for Profit Housing Rate				
Rate in \$ CIV	0.001352	0.001446		
Capital Improved Value (CIV)	\$34,355,000	\$34,511,000	\$156,000	
Revenue	\$46,448	\$49,903	\$3,455	
No. of Assessments	155	155	0	
Relationship to General Rate	50.00%	50.00%		
LESS Trust For Nature Rebate				
Rebate	(\$15,997)	(\$16,782)	(\$785)	
No. of Assessments	16	16	0	
Total Rates				
Capital Improved Value	\$9,902,492,700	\$9,948,361,400	\$45,810,800	0.46%
Revenue	\$26,503,642	\$28,457,634	\$1,953,504	7.37%
No. of Rateable Assessments	20,632	20,780	148	0.72%

Appendix B2 – Rates and Charges (continued)

Charges	2012/13 Budget	2013/14 Budget	Difference	% Increase
Municipal Charge				
Charge per Assessment	\$177	\$190	\$13	7.34%
Revenue	\$3,571,329	\$3,851,490	\$280,161	7.84%
No. of Assessments	20,177	20,271	94	
Garbage Collection & Recycling Charge				
Charge per Service	\$226	\$241	\$15	6.64%
Revenue	\$3,767,902	\$4,033,858	\$265,956	7.06%
Green Waste Collection Charge				
Charge per Service	\$52	\$56	\$4	7.69%
Revenue	\$459,992	\$522,144	\$62,152	13.51%
Victorian Government EPA Landfill Levy*				
Charge per Service	\$25	\$27	\$2	8.00%
Revenue collected on behalf of Government	\$419,625	\$451,926	\$32,301	7.70%
Macedon Ranges Landfill Recovery Charge				
Full Charge per Assessment	\$10	\$10	\$0	0.00%
Revenue	\$176,330	\$176,710	\$380	0.22%
No. of Assessments	17,633	17,671	38	
Pensioner Charge per Assessment	\$5	\$5	\$0	0.00%
Revenue	\$12,100	\$12,940	\$840	6.94%
No. of Assessments	2,420	2,588	168	
<i>Note: GST is applicable for both Garbage Collection & Recycling Charge and Landfill Recovery Charge for Commercial Properties</i>				
Total Charges				
Revenue	\$8,407,278	\$9,049,068	\$641,790	7.63%
Total Rates & Charges				
Revenue	\$34,910,920	\$37,506,702	\$2,595,782	7.44%
Median value property	\$413,000	\$413,000	0	0.00%
Rates and charges payable *	\$1,582	\$1,691	\$109.64	6.93%
* The increase in Rates and Charges on the median value property does not include the Victorian Government EPA Landfill Levy which Council collects on behalf of the State Government.				

Appendix B3 - Statement of Differential Rates

Council's Rating Strategy can be found in its Strategic Resource Plan. In summary, Council has established a rating structure, which is comprised of three key elements. These are:

- Property Rates; which are based on the value of the property.
- Municipal Charge; which reflects a common contribution to the governance costs of Council.
- Service charges; which reflect availability and usage of waste services provided by Council.

Striking a proper balance between these elements aims for equity in the distribution of rates and charges across ratepayers. Council makes a further distinction, within the property value element, which is a differential rate. That is, rates based on the purpose for which the property is used. This distinction is based on the concept that property owners should pay a fair and equitable contribution to rates taking into account the benefit that may be derived from the services Council provides.

There are three major differential rates. The General Rate applies to most rateable properties. The Business Rate applies to properties that are used for commercial, industrial or professional purposes. The Business Rate is 20 per cent more than the General Rate. The Agricultural Land Rate applies to land that is defined as farm land and for which the owner or occupier is regarded as a Primary Producer by the Australian Taxation Office. The Agricultural Land is 20 per cent less than the General Rate.

Section 161 of the Local Government Act allows a council to raise rates by a differential rate if the council uses the capital improved value system of valuing land and if it considers that the differential rate will contribute to the equitable and efficient carrying out of the council's functions. This Appendix explains how Council meets those obligations.

- A. Rates are raised by the application of five differential rates on the Capital Improved Value of rateable property, they are, agricultural land, recreational land, commercial/industrial land, land used by Not for Profit Organisations to provide low-income residential housing and all other land (referred to as general and being predominantly residential and vacant).
- B. Pursuant to the provisions of Section 161 of the Local Government Act 1989, Council has specified the following objectives in relation to the General Rate:
 1. The types and classes of land to which the rate applies are all rateable land other than agricultural land, recreational land, commercial/industrial land and land used by Not for Profit Organisations to provide low-income residential housing;
 2. The level of the General Rate shall be 0.2892 cents in the dollar on the Capital Improved Value of all land to which the rate applies;
 3. The level of rate is considered fair and equitable having regarded:
 - (a) The amount of revenue required to be raised is in accordance with the Council Plan, Strategic Resource Plan and Budget;
 - (b) The range and quality of infrastructure, physical services, health services and community services available to the owners and occupiers of land other than agricultural land, recreational land and commercial/industrial land and land used for low-income residential housing;
 - (c) The use and development that has occurred on land other than agricultural land, recreational land, commercial/industrial land and land used for low-income residential housing;
 - (d) The use and development that may occur on land other than agricultural land, recreational land, commercial / industrial land and land used for low-income residential housing because of the provisions of the Planning Scheme;

Appendix B3 - Statement of Differential Rates (continued)

- (e) The types and classes of land to which the rate will apply being identified as all rateable and other than agricultural land, recreational land and commercial/industrial land and land used for low-income residential housing;

which objectives, in the opinion of Council, are consistent with the equitable and efficient carrying out of its functions.

- C. Pursuant to the provisions of Section 161 of the Local Government Act 1989 Council has specified that the characteristics of the land which are the criteria for declaring the general rate are as set out in paragraph B.

- D. Pursuant to the provisions of Section 161 of the Local Government Act 1989 Council has specified the following objectives in relation to the Agricultural Land Rate:

1. The types and classes of land to which the rate will apply are agricultural land which means any rateable land within the Council's municipal district defined as farm land under Section 2 of the Valuation of Land Act 1960, and on the further condition that the owner or occupier of the land, being the person carrying on the activities defined by the Valuation of Land Act 1960, is regarded as a Primary Producer by the Australian Taxation Office.
2. The level of agricultural land rate shall be 0.2314 cents in the dollar on the Capital Improved Value of all land to which the rate applies.
3. That the level of rate is considered as fair and equitable having regarded:
 - (a) The amount of revenue required to be raised is in accordance with the Council Plan, Strategic Resource Plan and Budget;
 - (b) The range and quality of infrastructure, physical services, health services and community services available to the owners and occupiers of agricultural land;
 - (c) The intervening distance between agricultural land and the town centres;
 - (d) The restrictions upon the use and development of agricultural land in the Planning Scheme;
 - (e) The need to encourage the retention of viable agricultural land for agricultural purposes;

which objectives, in the opinion of Council, are consistent with the equitable and efficient carrying out of its functions.

- E. Pursuant to the provisions of Section 161 of the Local Government Act 1989, Council has specified that the characteristics of the land which are the criteria for declaring the agricultural land rate are as set out in paragraph D.

- F. Pursuant to the provisions of Section 161 of the Local Government Act 1989, Council has specified the following objectives in relation to the Commercial/Industrial Rate (also known as the Business Rate):

1. The types and classes of land to which the rate will apply are all rateable land used predominantly for the purposes of income generation through carrying on a business activity, commercial activity, retail activity, industrial activity, professional activity or administrative activity and which is not agricultural land;
2. The level of Commercial/ Industrial Rate (also known as the Business Rate) shall be 0.3470 cents in the dollar on the Capital Improved Value of all land to which the rate applies;

Appendix B3 - Statement of Differential Rates (continued)

3. That the level of rate is considered as fair and equitable having regarded:-

- (a) The amount of revenue required to be raised in accordance with the Council Plan, Strategic Resource Plan and Budget;
- (b) The range and quality of infrastructure, physical services (including cleaning and lighting) and facilities available to the owners and occupiers of land described in paragraph F1;
- (c) The use and development that has occurred on land other than agricultural, recreational, general land and land used for low-income residential housing;
- (d) The use and development that may occur on land other than agricultural, recreational, general land and land used for low-income residential housing because of the provisions of the Planning Scheme;
- (e) The types and classes of land to which the rate will apply being identified as all rateable land other than agricultural, recreational, general land and land used for low-income residential housing;

which objectives, in the opinion of Council, are consistent with the equitable and efficient carrying out of its functions.

G. Pursuant to the provisions of Section 161 of the Local Government Act 1989, Council has specified that the characteristics of the land which are the criteria for declaring the Commercial/Industrial Rate (also known as the Business Rate) are as set out in paragraph F.

H. Pursuant to the provisions of Section 161 of the Local Government Act 1989 Council has specified the following objectives in relation to the Not for Profit Housing Rate:

- 1. The types and classes of land to which the rate will apply are properties containing low-income residential housing owned and/or managed by a volunteer, charitable or not-for-profit organisation for which the organisation is responsible for the payment of rates and for which a State Government pension concession is not claimed.
- 2. The level of Not for Profit Housing rate shall be 0.1446 cents in the dollar on the Capital Improved Value of all land to which the rate applies.

3. That the level of rate is considered as fair and equitable having regarded:

- (a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget;
- (b) The valuable service that volunteer, charitable or not-for-profit organisations providing low-income residential housing, are delivering to the community;

which objectives, in the opinion of Council, are consistent with the equitable and efficient carrying out of its functions.

I. Pursuant to the provisions of Section 161 of the Local Government Act 1989, Council specified that the characteristics of the land which are the criteria for declaring the not for profit housing rate are as set out in paragraph H.

J. Pursuant to the provisions of Section 2 of the Cultural and Recreational Lands Act 1963, Council has declared all rateable Cultural and Recreational Land at 50% of the General Rate.

Appendix B4 - Statement of Key Strategic Activities

Section 127 of the Act requires Council to prepare a Budget Report which includes the Key Strategic Activities to be undertaken during the financial year and the performance measure and target for each Key Strategic Activity.

Section 132 of the Act states that the Key Strategic Activities and performance measures and targets specified must be reported in the Performance Statement and submitted to the Auditor.

Council has selected the following Key Strategic Activities from its Council Plan Action Plan 2013/14 to be included in this Budget Report and reported in the Performance Statement.

Goal	Objective	Measure and Target
Our lifestyle, culture and sense of place is strengthened by best practice planning and development.	To protect and maintain the integrity of townships within a context of population growth.	Adopt Woodend Structure Plan by 30 June 2014.
Our environment and landscape is protected and sustained.	To protect the natural diversity and uniqueness of the landscape and wildlife.	Develop Pest Animal Management Plan by 30 June 2014.
Our infrastructure supports the needs of future generations.	To plan for, develop and maintain community facilities that meet its changing needs.	Complete Romsey Sports Precinct by 30 June 2014.
Our economy is diverse, strong and prosperous.	To facilitate and support the development of diverse industry sectors that build on the natural and built strengths of the shire.	Deliver two Industry Support Forums by 30 June 2014.
Our community is inclusive and connected and enjoys strong mental and physical health and wellbeing.	To increase community understanding of, and support for, mental health and wellbeing.	Develop strategies to increase community mental health literacy and ability to access effective support and services through holding a mental health roundtable with local and specialist agencies by 30 June 2014.
Our community is well-prepared, resilient and safe.	To develop and maintain safe environments	To have a current and certified Municipal Emergency Management Plan by 30 June 2014
We proactively engage with, and demonstrate accountability to, the community.	To deliver fair and open decision-making across the business of Council.	Present Communications Strategy to Council by 30 December 2013.
	To ensure Council's financial resources are sustainable and managed responsibly.	Approve 2014/15 Budget and Strategic Resource Plan by 30 June 2014.
We provide quality and efficient services that meet community needs.	To ensure that our community benefits from the efficient delivery of our regulatory and operational responsibilities.	Complete the biennial revaluation of all properties in accordance with the Valuer General Best Practice Guidelines by 30 June 2014.

Appendix C - Statement of Financial Reserves

Discretionary Reserves	Balance @ 30/06/13	Transfers to Reserve	Transfer from Reserve	Balance @ 30/06/14
Plant Replacement	\$541,849	\$840,660	\$711,000	\$671,509
Fire Prevention	\$1,888		\$1,888	\$0
Waste Management Facilities	\$24,095			\$24,095
Management Property Disposals	\$3,714,245	\$1,120,000	\$1,815,000	\$3,019,245
Gravel Pit Operations	\$379,930	\$51,490		\$431,420
Landfill Recovery	\$510,663	\$189,650	\$167,000	\$533,313
TOTAL	\$5,172,671	\$2,201,800	\$2,694,888	\$4,679,583
Statutory Reserves				
Public Open Space - South	\$796,254	\$141,440	\$35,000	\$902,695
Public Open Space - East	\$97,961	\$46,206	\$140,000	\$4,168
Public Open Space - Central	\$111,657	\$9,826		\$121,482
Public Open Space - West	\$111,984	\$2,528	\$80,000	\$34,512
Public Open Space	\$1,117,856	\$200,000	\$255,000	\$1,062,856
Community Facilities - South	\$382,438	\$29,675		\$412,113
Community Facilities - East	\$205,757	\$325		\$206,082
Community Facilities - Central	\$17,697			\$17,697
Community Facilities - West	\$12,657			\$12,657
Community Facilities	\$618,549	\$30,000	\$0	\$648,549
Car Parking	\$32,000			\$32,000
Roads	\$238,006	\$20,000		\$258,006
Drainage	\$234,549	\$10,000		\$244,549
Gisborne Development Plan	\$103,831			\$103,831
Hanging Rock	\$313,495	\$18,340	\$65,000	\$266,835
Footpaths	\$74,566	\$10,000		\$84,566
Maintenance Seniors Accommodation	\$236,030	\$8,250		\$244,280
TOTAL	\$2,968,882	\$296,590	\$320,000	\$2,945,473
GRAND TOTAL	\$8,141,553	\$2,498,390	\$3,014,888	\$7,625,056

Capital Works Projects to be funded from Financial Reserves in 2013/14

Plant Purchases	\$690,000	Plant Replacement Reserve
Fleet Purchases	\$21,000	Plant Replacement Reserve
Operations Centre Generator	\$1,888	Fire Prevention Reserve
Regional Netball Complex	\$800,000	Management Property Disposals Reserve
Kyneton Transfer Station - Upgrade to Metal Recycling Area	\$32,000	Landfill Recovery Reserve
Woodend Transfer Station - Upgrade to Recycling	\$93,000	Landfill Recovery Reserve
Gardiner Reserve Netball Court Redevelopment	\$35,000	Public Open Space Reserve
Riddells Creek Oval Irrigation System Renewal	\$60,000	Public Open Space Reserve
Romsey Open Space - Playground Project	\$80,000	Public Open Space Reserve
Kyneton Community Park	\$80,000	Public Open Space Reserve
Hanging Rock Ticket Machine	\$65,000	Hanging Rock Reserve
	\$1,957,888	

Appendix C - Statement of Financial Reserves (Continued)

Brief Summary of Purpose of each Reserve (refer Financial Reserves Policy for full details)

Plant Replacement Reserve - funding from plant operations for capital replacements.

Fire Prevention Reserve - funding towards fire prevention works.

Waste Management Facilities Reserve - funding for development of waste management facilities.

Management Property Disposals Reserve - net proceeds of property sales for capitals works projects.

Gravel Pit Operations Reserve - surplus from Gravel Pit operations for capital works.

Landfill Recovery Reserve - funding from landfill recovery charge for landfills and transfer stations.

Public Open Space Reserve - contributions from subdivisional works for funding of open space projects.

Community Facilities Reserve - developer contributions for community infrastructure facilities.

Car Parking Reserve - developer contributions for car parking projects.

Roads Reserve - developer contributions for roads works.

Drainage Reserve - comprises developer contributions for drainage works.

Gisborne Development Plan Reserve - includes developer contributions for development works within Gisborne.

Hanging Rock Reserve - surplus funding from Hanging Rock operations directed towards capital works.

Footpaths Reserve - developer contributions for footpath works.

Maintenance Seniors Accommodation Reserve - contributions towards maintenance of units.

Appendix D - New Initiatives Summary

No.	Department	New Initiative Details	Income/ Saving	Expense	Net Cost 2013/14
Expansion of Operational Services to Maintain Current Service Levels					
1	Economic Development & Tourism	Business Support Officer		\$70,798	\$70,798
2	Engineering, Infrastructure & Projects	Building Project Officers	\$ 160,000	\$160,000	\$0
3	Information Technology & Communications	Part-time Records Officer		\$29,375	\$29,375
4	Operations	Labourer and Plant Operator - trees and grass		\$70,000	\$70,000
5	Operations	Motor Mechanic	\$ 24,000	\$74,000	\$50,000
6	Operations	Maintenance Employee - Irrigation and Turf		\$67,000	\$67,000
7	Planning & Development	Support and Development Officer - Pathway Information System		\$85,000	\$85,000
8	Planning & Environment	Planning Liaison Officer		\$85,000	\$85,000
9	Recreation & Culture	Gisborne Aquatic Centre - Trial expansion of opening hours		\$20,000	\$20,000
Ongoing Programs From Previous Years With Set Completion Dates					
10	Engineering & Asset Planning	Asset Management Officer (2nd Year of 2 Year Program)		\$85,000	\$85,000
New Projects					
11	Community Development	Mental Health Community Awareness Event		\$4,000	\$4,000
12	Community Development	Celebrating International Day of People with Disability in the Macedon Ranges		\$5,000	\$5,000
13	Community Safety	Smoke Free Outdoor Areas Policy Implementation (Stage 2)		\$10,000	\$10,000
14	Community Services	Facilitating Positive Outcome for Out of School Hours Care (Kyneton)		\$8,467	\$8,467
15	Council & Customer Service	Communications Strategy		\$25,000	\$25,000
16	Economic Development & Tourism	Online Image Library		\$15,000	\$15,000
17	Economic Development & Tourism	Agribusiness Plan Implementation		\$20,000	\$40,000
18	Economic Development & Tourism	Sister City Relationship		\$10,000	\$10,000
19	Information Technology & Communications	Email Archiving		\$30,000	\$30,000
20	Recreation	Gisborne Racecourse Reserve and Magnet Hill Masterplan		\$15,000	\$15,000
21	Strategic Planning & Environment	Implementation of New Residential Zones		\$40,000	\$40,000
22	Strategic Planning & Environment	Waste Management Strategy Update and Action Plan 2014		\$20,000	\$20,000
23	Strategic Planning & Environment	Macedon Ranges Climate Change Action Plan		\$40,000	\$40,000
24	Strategic Planning & Environment	Pest Animal Program		\$30,000	\$30,000
25	Strategic Planning & Environment	Trust for Nature Covenant for U.L Daly Reserve		\$23,000	\$23,000
26	Strategic Planning & Environment	Land Resource Survey		\$10,000	\$10,000
Total			\$184,000	\$1,051,640	\$887,640

Appendix E - Capital Works Project Summary

No.	Department	Project	Total Project Budget 2013/14 Estimate	Funding sources - 2013/14			Net Capital Cost 2013/14
				Grants	Loans/Asset Sales	Contributions	
1	Community Development	Disability Access Improvement to Kyneton Town Hall and Council office	\$ 25,000				\$ 25,000
2	Community Development	Romsey Open Space - Playground Project *	\$ 400,000	\$ 200,000	\$ 80,000		\$ 120,000
3	Community Services	Gisborne Early Years - Land Acquisition, Concept Planning and Site Preparation**	\$ 700,000		\$ 700,000		\$ -
4	Engineering, Infrastructure and Projects	Stormwater Drainage - Epping St Kyneton	\$ 64,000				\$ 64,000
5	Engineering, Infrastructure and Projects	Stormwater Drainage - Quahlee Estate Woodend Year 2	\$ 155,000				\$ 155,000
6	Engineering, Infrastructure and Projects	Essential Services Building and Facilities Upgrade	\$ 30,000				\$ 30,000
7	Engineering, Infrastructure and Projects	Gas Connection to Council premises	\$ 20,000				\$ 20,000
8	Engineering, Infrastructure and Projects	Early Years Facilities Renewal Program	\$ 50,000				\$ 50,000
9	Engineering, Infrastructure and Projects	Gisborne Office Extension	\$ 800,000				\$ 800,000
10	Engineering, Infrastructure and Projects	Public Toilet Renewal and Upgrade Program	\$ 80,000				\$ 80,000
11	Engineering, Infrastructure and Projects	Romsey Community Hub Cladding and Render	\$ 55,000				\$ 55,000
12	Engineering, Infrastructure and Projects	Heritage Building Conservation Management Plan (CMP) Program	\$ 40,000				\$ 40,000
13	Engineering, Infrastructure and Projects	Roof Insulation Upgrade - Riddells Creek Leisure Centre	\$ 50,000				\$ 50,000
14	Engineering, Infrastructure and Projects	Roof Installation Upgrade - Woodend Sports Stadium	\$ 50,000				\$ 50,000
15	Engineering, Infrastructure and Projects	Roof Access and Safety Audits and Works in Council Buildings	\$ 75,000				\$ 75,000
16	Finance	Vehicle Replacement Program	\$ 40,000		\$ 21,000	\$ 19,000	\$ -
17	Finance	Corporate Information System - Phase 2 (Year 2)	\$ 320,000				\$ 320,000
18	Information Technology and Communications	Data Extraction (computer system nearing the end of its life span)	\$ 50,000				\$ 50,000
19	Information Technology and Communications	Information Network Infrastructure Renewal	\$ 30,000				\$ 30,000
20	Information Technology and Communications	Desktop and Notebook Computer Replacement Program	\$ 115,000				\$ 115,000
21	Information Technology and Communications	Computer Server Replacement Program	\$ 80,000				\$ 80,000
22	Information Technology and Communications	Data connection upgrade between Gisborne and Kyneton offices	\$ 40,000				\$ 40,000
23	Operations	Construction and Maintenance Plant and Major Equipment	\$ 705,000		\$ 705,000		\$ -
24	Operations	Road Improvement Program (Includes Country Roads and Bridges Program)	\$ 1,183,000	\$ 1,150,000			\$ 33,000
25	Operations	Road Rehabilitation Program	\$ 616,000	\$ 500,000			\$ 116,000
continued on next page							

Appendix E - Capital Works Project Summary (Continued)

No.	Department	Project	Total Project Budget 2013/14 Estimate	Funding sources - 2013/14			Net Capital Cost 2013/14
				Grants	Reserves/ Loans/Asset Sales	Contributions	
26	Operations	Kyneton Transfer Station Upgrade to Metal Recycling Area	\$ 32,000		\$ 32,000		\$ -
27	Operations	Woodend Transfer Station Upgrade to Recycling	\$ 93,000		\$ 93,000		\$ -
28	Operations	Reseal/Final Seal Program	\$ 1,125,000				\$ 1,125,000
29	Operations	Gravel Road Resheeting Program	\$ 760,000				\$ 760,000
30	Operations	Minor Drainage Works (Emergent)	\$ 50,000				\$ 50,000
31	Operations	Minor Drainage Works (Planned)	\$ 250,000				\$ 250,000
32	Operations	Minor Capital Stabilisation Works	\$ 200,000				\$ 200,000
33	Operations	Bridge Renewal Program (Includes Country Roads and Bridges Program)	\$ 450,000	\$ 350,000			\$ 100,000
34	Operations	Street/Park Bin Renewal Program	\$ 25,000				\$ 25,000
35	Operations	Footpath Renewal Program	\$ 220,000				\$ 220,000
36	Operations	Parks Infrastructure Renewal Program	\$ 50,000				\$ 50,000
37	Operations	Kyneton Saleyards Upgrade Program	\$ 10,000				\$ 10,000
38	Operations	Riddells Creek Oval Irrigation System Renewal	\$ 60,000		\$ 60,000		\$ -
39	Operations	Guardrail Upgrade/Renewal Program	\$ 60,000				\$ 60,000
40	Operations	Kerb and Channel Renewal Program	\$ 120,000				\$ 120,000
41	Operations	Minor Roadworks Program	\$ 60,000				\$ 60,000
42	Operations	Minor Traffic Management Works Program	\$ 20,000				\$ 20,000
43	Operations	Grants Commission Road Funding		\$2,021,766			\$- 2,021,766
44	Operations	Special Charge Road Construction Scheme	\$ 160,000				\$ 160,000
45	Operations	Intersection Rehabilitation	\$ 60,000				\$ 60,000
46	Operations	Asphalt Resurfacing Program	\$ 250,000				\$ 250,000
47	Operations	Footpath Construction Program	\$ 210,000				\$ 210,000
48	Operations	Generator for Operations Centre, Woodend	\$ 46,000			\$ 1,888	\$ 44,112
49	Organisational Development	Risk and Insurance Claims System	\$ 20,000	\$ 15,000			\$ 5,000
50	Recreation and Culture	Gardiner Reserve Netball Court Redevelopment (Gisborne)	\$ 140,000	\$ 60,000	\$ 35,000	\$ 45,000	\$ -
	continued on next page						

Appendix E - Capital Works Project Summary (Continued)

No.	Department	Project	Total Project Budget 2013/14 Estimate	Funding sources - 2013/14			Net Capital Cost 2013/14
				Grants	Reserves/ Loans/Asset Sales	Contributions	
51	Recreation and Culture	Playground Development Program	\$ 40,000				\$ 40,000
52	Recreation and Culture	Shade Structures - recreation centres (Kyneton and Romsey)	\$ 32,000			\$ 2,000	\$ 30,000
53	Recreation and Culture	Gilbert Gordon Oval Upgrade (Woodend)	\$ 764,000	\$ 622,000			\$ 142,000
54	Recreation and Culture	Infrastructure development of land to the east of Hanging Rock, Woodend *	\$ 1,550,000	\$ 1,000,000	\$ 550,000		\$ -
55	Recreation and Culture	Hanging Rock Ticket Machine	\$ 65,000		\$ 65,000		\$ -
56	Recreation and Culture	Netball Complex (proposed New Gisborne)***	\$ 1,020,000	\$ 100,000	\$ 800,000	\$ 120,000	\$ -
57	Recreation and Culture	Kyneton Community Park *	\$ 400,000	\$ 200,000	\$ 80,000		\$ 120,000
		TOTAL NEW PROJECTS	\$ 14,115,000	\$ 6,218,766	\$ 3,221,000	\$ 187,888	\$ 4,487,346
Projects Carried Forward from Previous Financial Years:							
	Community Development	Actioning Disability Access Priorities In Council Facilities	\$ 40,000				\$ 40,000
	Community Services	Community Services System Improvements	\$ 47,000				\$ 47,000
	Engineering, Infrastructure and Projects	Public Toilet Upgrade Program	\$ 94,000				\$ 94,000
	Engineering, Infrastructure and Projects	Stormwater Drainage Quahlee Estate Woodend	\$ 143,000				\$ 143,000
	Engineering, Infrastructure and Projects	Streetlights Edgecombe St Kyneton	\$ 56,900	\$ 20,000			\$ 36,900
	Engineering, Infrastructure and Projects	Beech Court Gisborne Drainage	\$ 200,000				\$ 200,000
	Operations	Baynton Bridge	\$ 30,000				\$ 30,000
	Recreation and Culture	Aitken Street Roundabout	\$ 200,000				\$ 200,000
	Recreation and Culture	Barkley Square Pavilion	\$ 650,000				\$ 650,000
	Recreation and Culture	Romsey Sports Precinct	\$ 400,000				\$ 400,000
	Recreation and Culture	Tylden Multi Purpose Courts	\$ 210,000				\$ 210,000
	Recreation and Culture	Romsey Recycled Water	\$ 400,000	\$ 380,000			\$ 20,000
		TOTAL CARRIED FORWARD PROJECTS	\$ 2,470,900	\$ 400,000	\$ -	\$ -	\$ 2,070,900
		OVERALL TOTAL	\$ 16,585,900	\$ 6,618,766	\$ 3,221,000	\$ 187,888	\$ 6,558,246
* These projects will only commence if grant funding is received.							
** Construction design and works may commence in 2013/14 if grant funding is received.							
***This project will proceed subject to completion of the statutory process that is required before Council offers land for sale by public auction.							

Appendix F - Footpath Construction Program

Description	Surface	Length	Width	Project Budget (subject to detailed design)	Expenditure per town
Gisborne					
Kurung Court to connect Alcheringa Court to existing footpath (steep section)	Concrete	50m	1.5m	\$ 22,500	
Calthorpe Street from Melbourne Road to Fisher Street	Concrete	85m	1.5m	\$ 17,800	
Alcheringa Court to connect to Carinya Drive	Concrete	50m	1.5m	\$ 9,000	\$ 49,300
Kyneton					
Market Street from Ferguson Street to Victoria Street (south side)	Concrete	110m	1.5m	\$ 19,800	\$ 19,800
Lancefield					
Melbourne Lancefield Road from the Nursing Home entrance to the Service Road (east side)	Concrete	65m	1.5m	\$ 11,700	\$ 11,700
New Gisborne					
Early Street from east side of station car park to Station Road (south side)	Concrete	190m	1.5m	\$ 34,200	\$ 34,200
Romsey					
White Avenue from Main Road to end of school boundary (north side)	Asphalt	210m	2.5m	\$ 68,000	\$ 68,000
Woodend					
Collier Street to connect to Forest Street (east side)	Concrete	160m	1.5m	\$ 27,000	\$ 27,000
Note. Program may be subject to change due to unexpected circumstances			Total		\$ 210,000

Appendix G - Road Construction Program

Name	From	Start	To	End	Length	Brief Description	Project Budget (subject to detailed design)	Cumulative Budget
Springhill Road * stage 2 Joint project with Hepburn Shire Council	Evans Road (7.21)	6,715	Change	8,220	1,505	Includes pavement reconstruction, widening and resealing.	\$297,990	\$297,990
Morris Road, Woodend	Sullivans Road	300	Seal Change	505	205	Includes pavement reconstruction, widening and resealing	\$97,416	\$395,406
Nicholson Street, Woodend	Anslow Street	0	Seal Change	180	191	Includes pavement reconstruction and resealing	\$151,272	\$546,678
Panorama Drive	Seal Change	1,710	Seal Change	2,350	640	Includes pavement reconstruction, and resealing of 350m section	\$138,600	\$685,278
Carlsruhe Central Road	Central Road	0	Seal Change	845	845	Includes pavement reconstruction and resealing 4 segments 473 to 476.	\$334,620	\$1,019,898
Mount Robertson Road	Woolling Road	0	Kiribilli Road	410	410	Includes pavement reconstruction, widening and resealing	\$152,520	\$1,172,418
Kyneton-Springhill Road	Coliban Downs (9.27)	9,028	11.78 Shepherds Hill Road	11,664	2,636	Includes pavement reconstruction, widening and resealing of 1135m section	\$422,220	\$1,594,638
Ashbourne Road, Woodend	Goldies Lane	200	Seal Change	595	395	Includes pavement reconstruction, and resealing	\$156,420	\$1,751,058
Fisher Street, Gisborne	Prince Street	758	Goode Street	891	133	Includes K&C and sealing of shoulders one side (south) of the road	\$47,880	\$1,798,938
Note. Program may be subject to change due to unexpected circumstances							TOTAL	\$1,800,000

Appendix H - Fees and Charges Schedule

Id No	Group/Department	Description of charge	Charge 2013/14
	<u>CHIEF EXECUTIVE AREA</u>		
		General	
1	Council & Customer Service	Cake Stall Hire	10.00
2	Council & Customer Service	Photocopying - Private per copy:	
3	Council & Customer Service	A4 (per side)	0.50
4	Council & Customer Service	A3 (per side)	0.80
5	Council & Customer Service	Colour (per side)	4.00
6	Council & Customer Service	Photocopying - Service Clubs per copy:	
7	Council & Customer Service	A4 (per side)	0.40
8	Council & Customer Service	A3 (per side)	0.70
9	Council & Customer Service	Colour (per side)	3.00
10	Council & Customer Service	A4 (per side)	0.40
11	Council & Customer Service	FOI Application Fee	25.10
12	Council & Customer Service	FOI Search fee per hour	20.00
13	Council & Customer Service	FOI Access Supervision fee per 1/4 hour	5.00
		Activities on Roads (Not for Profit)	
14	Council & Customer Service	Activities on Roads (Community Event)	0.00
15	Council & Customer Service	Activities on Roads (Sporting)	100.00
		Activities on Roads (Commercial)	
16	Council & Customer Service	Activities on Roads (Sporting /Commercial)	500.00
17	Council & Customer Service	Activities on Roads (Filming / Commercial)	500.00
18	Council & Customer Service	Activities of Roads (Filming / Students)	0.00
		Woodend Community Hub	
		Hall Hire (Category 4 HH)	
19	Council & Customer Service	Not for Profit - Full Day (8hrs)	200.00
20	Council & Customer Service	Not for Profit - Half Day/ Evening (4hrs)	125.00
21	Council & Customer Service	Not for Profit - Hourly	32.00
22	Council & Customer Service	Commercial - Full Day (8hrs)	265.00
23	Council & Customer Service	Commercial - Half Day/ Evening (4hrs)	165.00
24	Council & Customer Service	Commercial - Hourly	35.00
		Multipurpose Room (Category 2 MP)	
25	Council & Customer Service	Not for Profit - Full Day (8hrs)	100.00
26	Council & Customer Service	Not for Profit - Half Day/ Evening (4hrs)	90.00
27	Council & Customer Service	Not for Profit - Hourly	22.00
28	Council & Customer Service	Commercial - Full Day (8hrs)	150.00
29	Council & Customer Service	Commercial - Half Day/ Evening (4hrs)	123.00
30	Council & Customer Service	Commercial - Hourly	28.00
		Hall and Multipurpose Room	
31	Council & Customer Service	Not for Profit - Full Day (8hrs)	240.00
32	Council & Customer Service	Not for Profit - Half Day/ Evening (4hrs)	144.00
33	Council & Customer Service	Not for Profit - Hourly	45.00
34	Council & Customer Service	Commercial - Full Day (8hrs)	285.00
35	Council & Customer Service	Commercial - Half Day/ Evening (4hrs)	216.00
36	Council & Customer Service	Commercial - Hourly	66.00
		Consult Room (Category 3 MR)	
37	Council & Customer Service	Permanently booked to Calder Regional Waste Management	

		Office One	
38	Council & Customer Service	Leased to Central Highlands FM	
		Romsey Hub	
		Mt William Room	
39	Council & Customer Service	Not for Profit - Full Day (8hrs)	100.00
40	Council & Customer Service	Not for Profit - Half Day/ Evening (4hrs)	67.00
41	Council & Customer Service	Not for Profit - Hourly	28.00
42	Council & Customer Service	Commercial - Full Day (8hrs)	132.00
43	Council & Customer Service	Commercial - Half Day/ Evening (4hrs)	100.00
44	Council & Customer Service	Commercial - Hourly	38.00
		Monegeetta Room	
45	Council & Customer Service	Not for Profit - Full Day (8hrs)	83.00
46	Council & Customer Service	Not for Profit - Half Day/ Evening (4hrs)	55.00
47	Council & Customer Service	Not for Profit - Hourly	23.00
48	Council & Customer Service	Commercial - Full Day (8hrs)	122.00
49	Council & Customer Service	Commercial - Half Day/ Evening (4hrs)	83.00
50	Council & Customer Service	Commercial - Hourly	33.00
		Mt William Room/ Monegeetta Room Combined	
51	Council & Customer Service	Not for Profit - Full Day (8hrs)	166.00
52	Council & Customer Service	Not for Profit - Half Day/ Evening (4hrs)	100.00
53	Council & Customer Service	Not for Profit - Hourly	44.00
54	Council & Customer Service	Commercial - Full Day (8hrs)	248.00
55	Council & Customer Service	Commercial - Half Day/ Evening (4hrs)	149.00
56	Council & Customer Service	Commercial - Hourly	67.00
		Library Office/Meeting Room	
57	Council & Customer Service	Not for Profit - Full Day (8hrs)	83.00
58	Council & Customer Service	Not for Profit - Half Day/ Evening (4hrs)	55.00
59	Council & Customer Service	Not for Profit - Hourly	23.00
60	Council & Customer Service	Commercial - Full Day (8hrs)	122.00
61	Council & Customer Service	Commercial - Half Day/ Evening (4hrs)	83.00
62	Council & Customer Service	Commercial - Hourly	33.00
	<u>ASSETS & OPERATIONS</u>		
		Residential	
63	Engineering Infrastructure & Projects	Permit to enter a building site by means of a motor vehicle having a gross weight exceeding two tonnes.	355.00
64	Engineering Infrastructure & Projects	Permit to occupy a road for works	355.00
65	Engineering Infrastructure & Projects	Permit to install/connect to stormwater drain	218.00
66	Engineering Infrastructure & Projects	Permit to alter or open the road (including Vehicle Crossing)	218.00
67	Engineering Infrastructure & Projects	Permit to access a building site from a point other than a vehicle crossing	355.00
68	Engineering Infrastructure & Projects	Temporary Storage of material	355.00
		Rural	
69	Engineering Infrastructure & Projects	Permit to enter a building site by means of a motor vehicle having a gross weight exceeding two tonnes (Vehicle Crossing).	72.00
70	Engineering Infrastructure & Projects	Permit to occupy a road for works	72.00
71	Engineering Infrastructure & Projects	Permit to install/connect to stormwater drain	72.00
72	Engineering Infrastructure & Projects	Permit to alter or open road (including Driveway Construction)	72.00
73	Engineering Infrastructure & Projects	Permit to access a building site from a point other than a vehicle crossing	72.00
74	Engineering Infrastructure & Projects	Temporary Storage of material	72.00
75	Building	Legal Point of Discharge	58.17

		General Waste	
76	Operations	Per Bag (120 litres)	6.00
77	Operations	Drum (200 litres)	12.00
78	Operations	Wheelie Bin (240 litres)	12.00
79	Operations	Small Boot	15.00
80	Operations	Small Ute/Station Wagon	27.00
81	Operations	Small Tray Ute	42.00
82	Operations	Trailer (6x4x1)	27.00
83	Operations	Heaped trailer(6x4x2)	54.00
84	Operations	Vehicle/Trailer (6x4x3)	81.00
85	Operations	Vehicle/Trailer (6x4x4)	108.00
86	Operations	Vehicle/Trailer (8x5x1)	42.00
87	Operations	Vehicle/Trailer (8x5x2)	84.00
88	Operations	Vehicle/Trailer (8x5x3)	126.00
89	Operations	Vehicle/Trailer (8x5x4)	168.00
90	Operations	Vehicle/Trailer (10x6x1)	67.00
91	Operations	Vehicle/Trailer (10x6x2)	134.00
92	Operations	Vehicle/Trailer (10x6x3)	201.00
93	Operations	Vehicle/Trailer (10x6x4)	268.00
94	Operations	Vehicle/Trailer (12x7x1)	92.00
95	Operations	Vehicle/Trailer (12x7x2)	184.00
96	Operations	Vehicle/Trailer (12x7x3)	276.00
97	Operations	Vehicle/Trailer (12x7x4)	368.00
98	Operations	Per cubic metre	0.00
		Green Waste	
99	Operations	Per Bag	5.00
100	Operations	Drum (200 litres)	10.00
101	Operations	Wheelie Bin (240 litres)	10.00
102	Operations	Small Boot	15.00
103	Operations	Small Tray Ute	50.00
104	Operations	Small Ute/Station Wagon	25.00
105	Operations	Trailer (6x4x1)	25.00
106	Operations	Heaped trailer(6x4x2)	50.00
107	Operations	Vehicle/Trailer (6x4x3)	75.00
108	Operations	Vehicle/Trailer (6x4x4)	100.00
109	Operations	Vehicle/Trailer (8x5x1)	50.00
110	Operations	Vehicle/Trailer (8x5x2)	100.00
111	Operations	Vehicle/Trailer (8x5x3)	150.00
112	Operations	Vehicle/Trailer (8x5x4)	20.00
113	Operations	Vehicle/Trailer (10x6x1)	60.00
114	Operations	Vehicle/Trailer (10x6x2)	120.00
115	Operations	Vehicle/Trailer (10x6x3)	180.00
116	Operations	Vehicle/Trailer (10x6x4)	240.00
117	Operations	Vehicle/Trailer (12x7x1)	80.00
118	Operations	Vehicle/Trailer (12x7x2)	160.00
119	Operations	Vehicle/Trailer (12x7x3)	240.00
120	Operations	Vehicle/Trailer (12x7x4)	320.00
121	Operations	Per cubic metre	0.00
		Tyres	
122	Operations	Car	6.00
123	Operations	Light Truck	17.00
124	Operations	Truck	31.00
125	Operations	Tractor	77.00
		Mulch Sales	
126	Operations	Delivered within Macedon Ranges Shire 6m3 loads	170.00
127	Operations	Delivered within Macedon Ranges Shire 10m3 loads	250.00
128	Operations	Per Cubic metre loaded by Council	25.00
129	Operations	Self service	10.00
130	Operations	Engine Oil	0.00
131	Operations	Engine Oil over 20 litres- per litre	0.50
132	Operations	Car Bodies	0.00
133	Operations	Clean Fill	0.00
		Recycling Materials	
134	Operations	Cardboard Paper Commercial Quantities Per m3	17.00
135	Operations	Ute/Station Wagon Per m3	17.00
136	Operations	Trailer (6x4Single) Per m3	17.00
137	Operations	Heaped trailer(6x4) Per m3	17.00
138	Operations	Trailer (10x6 single) Per m3	17.00

139	Operations	Heaped Trailer (10x6) Per m3	17.00
140	Operations	Per cubic metre	17.00
141	Operations	Gas Bottles - Small	5.00
142	Operations	Gas Bottles - Large	7.00
143	Operations	Single bed mattress	22.00
144	Operations	Double bed mattress	22.00
		Gravel Pit Operations	
145	Operations	Gravel Pit Sales per tonne	0.00
146	Operations	Crushed (external)	16.00
147	Operations	Crushed (internal)	9.00
148	Operations	Uncrushed (external)	10.00
149	Operations	Uncrushed (Internal)	6.00
150	Operations	Clay Fill	5.00
		Saleyards	
151	Saleyards	Lambs/Sheep - per head	1.00
152	Saleyards	Store Sheep - per head	0.70
153	Saleyards	Goats - per head	1.40
154	Saleyards	Fat Cattle - per head	9.80
155	Saleyards	Cow/calf - per head	11.40
156	Saleyards	Bulls - per head	14.00
157	Saleyards	B/Calf - per head	3.60
158	Saleyards	Store Cattle - per head	9.80
159	Saleyards	Truck wash Fees per minute	1.10
160	Saleyards	Horses - per head	27.60
161	Saleyards	Agents fees cattle	0.00
162	Saleyards	Agents fees sheep and goats	0.20
163	Saleyards	Agent fees horses	0.00
164	Saleyards	NLIS Buyer Fee	2.00
165	Saleyards	Saddlery - per sale event	320.00
166	Saleyards	Private Weighing of cattle	3.10
167	Saleyards	Private use of saleyards - per head	59.00
166	Health	Application for exemption from obtaining a Land Capability study	140.00
167	Health	Public Health & Wellbeing Act Premises Renewal of Registrations	122.00
168	Health	Public Health & Wellbeing Act Premises Registrations - Late fee after 31 December	60.00
169	Health	Septic Tank - New Application	566.00
170	Health	Septic Tank - Alteration to existing	401.00
171	Health	Septic Tank - Amend permit	75.00
172	Health	Septic Tank - minor alterations	118.00
173	Health	Septic Tank - Search Fee post 1995	37.00
174	Health	Septic Tank - Search Fee pre 1995	74.00
175	Health	Food Act Premises Renewal Fees Class 1	370.00
176	Health	Food Act Premises Registration- New Bus Class 1	503.00
177	Health	Food Act Premises Renewal Fees Class 1 - Late Fee after 31 December	58.00
178	Health	Food Act Premises Renewal Fees Class 2	365.00
179	Health	Food Act Premises Registration - New Business Class 2	497.00
180	Health	Food Act Premises Renewal Fees Class 2 - late fee after 31 December	58.00
181	Health	Food Act Premises Renewal Fees Class 3	160.00
182	Health	Food Act Premises Registration - New Business Class 3	291.00
183	Health	Food Act Premises Renewal Fees Class 3 - Late fee after 31 December	58.00
184	Health	Food Act Premises Registration Fees Class 4	0.00
185	Health	Fees for Inspection requested by purchaser/solicitor	132.00
186	Health	Head Lice Service Fees	55.00
187	Health	Food Act Premises Registration Fees - Temporary premises 1-3 events	37.00
188	Health	Food Act Premises Registration Fees - Temporary premises 4-11 events	74.00
189	Health	Transfer of registration of food or health premises	
		50% of registration fee	

190	Health	Public Health & Wellbeing Act Registration - New Business	190.00
191	Health	Caravan Park site - 3 year registration and renewal fee - Total number of sites not exceeding 25 (other than camp sites)	170.00
192	Health	Caravan Park site - 3 year registration and renewal fee - Total number of sites exceeding 25 but not exceeding 50 (other than camp sites)	340.00
193	Health	Caravan Park site - 3 year registration and renewal fee - Total number of sites exceeding 50 but not exceeding 100 (other than camp sites)	680.00
194	Health	Land capability GIS mapping and assessment applications for information	140.00
195	Community Safety	Fire Hazard re inspection Fee	148.00
196	Community Safety	Animal Business Registration	143.00
197	Community Safety	Animal Call Out Fees (Council Roads only)	154.00
198	Community Safety	VicRoads Livestock Call Out Fee	503.00
199	Community Safety	Cat Cage Hire Fees per hire	10.00
200	Community Safety	Animal Fines (Unregistered)	282.00
201	Community Safety	Animal Fines (Wandering Day)	211.00
202	Community Safety	Animal Fines (Wandering Night)	282.00
203	Community Safety	Animal Fines (Unregistered - Wearing Tag)	70.00
204	Community Safety	Animal Fines (Not wearing Tag)	70.00
205	Community Safety	Replacement Tag	6.00
206	Community Safety	Cat Registrations - (complete) Full	102.00
207	Community Safety	Cat Registrations - (complete) Concession	51.00
208	Community Safety	Cat Registrations - (desexed/microchip/etc)	34.00
209	Community Safety	Cat Registrations - (desexed/microchip/etc) Concession	17.00
210	Community Safety	Cat Registration - Over 10 Years	34.00
211	Community Safety	Cat Registration - Over 10 Years - Concession	17.00
212	Community Safety	Dog Registrations - (complete) Full	126.00
213	Community Safety	Dog Registrations - (complete) Pensioner	63.00
214	Community Safety	Dog Registrations - (desexed/micro chipped/etc) Full	42.00
215	Community Safety	Dog Registrations - (desexed/micro chipped/etc) Concession	21.00
216	Community Safety	Dog Registration - Over 10 Years	42.00
217	Community Safety	Dog Registration - Over 10 Years - Concession	21.00
218	Community Safety	Dog Registration - Working Dog category only	42.00
219	Community Safety	Dog Registration - Working Dog Concession only	21.00
220	Community Safety	Dog Registration - Assistance Dogs (Guide, Hearing)	0.00
221	Community Safety	Impound Release Fee - Dogs/Cats	50.00
222	Community Safety	Pound Release Fees subsequent days	25.00
223	Community Safety	Impound Release Fee - Dogs/Cats - Subsequent Offence within a 6mth period of initial impoundment	85.00
224	Community Safety	Dog Registration Declared Dangerous	500.00
225	Community Safety	Dog Registration Declared Menacing	500.00
226	Community Safety	Dog Registration Restricted Breed	500.00
227	Community Safety	Dog Registration (Guard Dog)	126.00
228	Community Safety	EPA Litter Fines	282.00
229	Community Safety	Normal Local Laws Fines	200.00
230	Community Safety	Local Law Busking Fee (over 18yrs age)	30.00
231	Community Safety	Local Laws Fees - General Permit	135.00
232	Community Safety	Local Laws Fees - Additional Animal Permit (Domestic)	84.00
233	Community Safety	Local Laws Fees - Additional Animal Permit (Commercial)	133.00
234	Community Safety	Local Laws Fees - Outdoor Eating Permit up to 8 tables	133.00
235	Community Safety	Local Laws Fees - Display Stand/Goods Per Application	71.00
236	Community Safety	Parking Fines, Exceed Time Limit etc.	70.00

237	Community Safety	Parking Fines, Double Parked, Fire Hydrant, Driveway etc.	85.00
238	Community Safety	Parking Fines, School Crossing, Disabled zone etc.	141.00
239	Community Safety	Local Laws fines Cl.5.34 Occupy/deposit/damage to Council road	500.00
240	Community Safety	Local Laws fines Cl. 5.47 Deposit refrigerator or similar article contrary to requirements	200.00
241	Community Safety	Local Laws fines Cl. 6.12 Fail to extinguish fire as requested	500.00
242	Community Safety	A frames	71.00
243	Community Safety	Skip Bin Permit	71.00
244	Community Safety	Livestock Impound Fee - ALL (Excludes all Transport Costs)	0.00
245	Community Safety	Bull/Stallion Impound Release Fee (per head) (excludes Transport costs)	150.00
246	Community Safety	Other Large Livestock Impound Release Fee (Per head) (excludes Transport Costs)	90.00
247	Community Safety	Livestock Impound Release Fee (Sheep/Goats/Alpaca/Pig (per head)(Excludes transport costs)	45.00
248	Community Safety	Small Livestock Impound Release Fee (Per head)	22.00
249	Community Safety	Livestock Impounded Fee - Per Day Cattle/Horses	40.00
250	Community Safety	Livestock Impounded Fee - Per Day Sheep/Goats	20.00
251	Community Safety	Owner handover of Dog or Cat (S.33A)	70.00
252	Community Safety	Animal Information Fee (Section 18) Charged at rate of FOI request	0.00
253	Community Safety	General Items Impound Fee (excludes all transport costs)	70.00
254	Community Safety	Vehicle Impound Release Fee (excludes transport costs)	135.00
255	Community Safety	Vehicle Impound Daily Fee after owner notified	15.00
	<u>COMMUNITY WELLBEING</u>		
256	Community Development	Freeza Events	5.00
257	HACC	Home Care Single - Hrly Rate (Low)	7.30
258	HACC	Home Care Single - Hourly Rate (Medium)	12.70
259	HACC	Home Care Single - Hourly Rate (High)	17.40
260	HACC	Personal Care - Hourly Rate (Low)	4.80
261	HACC	Personal Care - Hourly Rate (Medium)	8.10
262	HACC	Personal Care - Hourly Rate (High)	8.50
263	HACC	Respite Care - Hourly Rate (Low)	3.40
264	HACC	Respite Care - Hourly Rate (Medium)	5.00
265	HACC	Respite Care - Hourly Rate (High)	8.50
266	HACC	Delivered Meals (Low)	9.30
267	HACC	Delivered Meals (Medium)	10.10
268	HACC	Delivered Meals (High)	12.40
269	HACC	Home Maintenance - Single Hourly Rate (Low)	9.80
270	HACC	Home Maintenance - Single Hourly Rate (Medium)	14.20
271	HACC	Home Maintenance - Single Hourly Rate (High)	17.40
272	HACC	Social Support Donations - (Transport within Shire)	9.00
273	HACC	Social Support Donations - (Transport to 100km)	22.80
274	HACC	Social Support Donations - (Transport to Melbourne/Bendigo)	39.60
275	Private Business	Home care - core	50.30
276	Private Business	Home care - After Hours	75.40
277	Private Business	Home care - Public Holidays	88.00
278	Private Business	Personal care - core	52.80
279	Private Business	Personal care - After Hours	79.20
280	Private Business	Personal care - Public Holidays	92.50
281	Private Business	Respite care - core	52.80
282	Private Business	Respite care - After Hours	79.20

283	Private Business	Respite care - Public Holidays	92.40
284	Private Business	Private Business - Delivered Meals	21.30
285	Private Business	Home modifications	78.60
286	Private Business	Travel	1.10
287	Community Aged Care Packages	Monthly User Fee Charges	46.00
288	Extended Aged Care at Home	Monthly User Fee Charges	46.00
289	Extended Aged Care at Home	Monthly User Fee Charges	69.50
290	Extended Aged Care at Home	Monthly User Fee Charges	91.90
Family & Children's Services - fees effective for period 1 Jan 2014 to 31 December 2014			
291	Family & Children's Services	4 year old Kindergartens per term 12 hours	0.00
292	Family & Children's Services	4 year old Kindergartens per term 15 hours	283.00
293	Family & Children's Services	4 year old kindergartens per term 15 hrs (Twins)	421.00
294	Family & Children's Services	Pre Kindergarten per term - 2 hrs per week	175.00
295	Family & Children's Services	Pre Kindergarten Activity Program per term - 2.5 hrs per week	206.00
296	Family & Children's Services	Preschool enrolment application fee - non-refundable	26.00
297	Family & Children's Services	Preschool enrolment application fee - non-refundable - health care holders	0.00
298	Family & Children's Services	Occasional Care fee per child (3 hr session)	22.50
299	Family & Children's Services	Occasional Care fee per additional child (3 hr session)	18.20
Community Buses			
300	Recreation & Leisure	Non Community Group Booking	47.60
301	Recreation & Leisure	Non Community Group km rate	0.95
302	Recreation & Leisure	Non Community Group E-Tag	13.00
303	Recreation & Leisure	Community Group Booking	16.00
304	Recreation & Leisure	Community Group km rate	0.90
305	Recreation & Leisure	Community Group E-Tag	13.00
306	Recreation & Leisure	Internal Group Booking Fee	14.30
307	Recreation & Leisure	Internal Group Km rate	0.85
308	Recreation & Leisure	Bond Social Functions	306.60
Recreation Reserve User Contributions and Fees			
Hanging Rock Reserve User Fees			
309	Recreation & Leisure	Admission Car	10.00
310	Recreation & Leisure	Admission Coach	40.00
311	Recreation & Leisure	Admission Minibus	20.00
312	Recreation & Leisure	Admission Motorbike	8.00
313	Recreation & Leisure	Admission Person not in car or bus	4.00
Hanging Rock Reserve Site Fees Non Commercial			
314	Recreation & Leisure	Petanque Shelter	112.00
315	Recreation & Leisure	South West & South East BBQ Sites	71.00
316	Recreation & Leisure	BBQ's - 2 Plates	71.00
317	Recreation & Leisure	Cricket Oval (Exclusive Use)	200.00
Hanging Rock Reserve Site Fees Commercial			
318	Recreation & Leisure	Site reservation fee plus normal entry charge (negotiable)	291.00
Hanging Rock Reserve			
319	Recreation & Leisure	Annual Pass	60.00
320	Recreation & Leisure	Farm Stay - Annual Pass	70.00
321	Recreation & Leisure	1/2 Day Film Crew + Bond determined by Management. Fee may be negotiated.	803.00
322	Recreation & Leisure	Full Day Film Crew + Bond determined by Management. Fee may be negotiated.	1,333.00
323	Recreation & Leisure	Guided Tours Minibus 1 hr (12 people)	105.00
324	Recreation & Leisure	Guided Tours Coach 1 hr (40 people)	143.00

325	Recreation & Leisure	Nightwalks Adults	21.00
326	Recreation & Leisure	Nightwalks Children	10.50
327	Recreation & Leisure	Nightwalks Family (2 Adults & 2 Children)	52.00
328	Recreation & Leisure	Silver Service Tour per person for conferences etc.	16.00
329	Recreation & Leisure	Wedding Service & Photographs held at Hanging Rock	400.00
330	Recreation & Leisure	Local School & Charity Groups 20% Discount off normal entry fees	0.00
		Hanging Rock Harvest Picnic	
331	Recreation & Leisure	Fee per paying customer	1.90
		Macedon Ranges Car Club at Hanging Rock	
332	Recreation & Leisure	Per vehicle - up to 2000 vehicles (% of ticket price)	8.00
333	Recreation & Leisure	Per vehicle - 2000 vehicles and over (% of ticket price)	9.00
		Hanging Rock Racing Club	
334	Recreation & Leisure	Per paying Adult (% of ticket price)	0.03
335	Recreation & Leisure	Per paying Concession	1.60
		Hanging Rock Film Night	
336	Recreation & Leisure	Per paying Adult	25.00
337	Recreation & Leisure	Per paying Child	10.00
338	Recreation & Leisure	Family Pass - 2 Adults, 2 Children	60.00
		Hanging Rock - Other events as they occur	
339	Recreation & Leisure	Subject to negotiation and approval by Director CWB where over \$2000. Manager under \$2000.	
		Hanging Rock Camp Out at the Rock	
340	Recreation & Leisure	Per paying Adult	20.00
341	Recreation & Leisure	Per paying Child	12.00
342	Recreation & Leisure	Per paying Family (2 adults, 2 children)	50.00
		Gisborne Fitness Centre and Kyneton Sports & Aquatic Centre Gym Fees	
343	Recreation & Leisure	3 Month Membership	252.00
344	Recreation & Leisure	6 Month Membership	389.50
345	Recreation & Leisure	12 Month Membership	649.00
346	Recreation & Leisure	Casual Visit (Includes Gym & Sauna)	14.50
347	Recreation & Leisure	Casual Visit Gym Concession	12.50
348	Recreation & Leisure	Casual Visit Gym/Swim	17.00
349	Recreation & Leisure	Casual Visit Gym/Swim Concession	14.00
350	Recreation & Leisure	Casual Visit Aerobics	12.00
351	Recreation & Leisure	Casual Visit Aerobics Concession	10.50
352	Recreation & Leisure	Casual Circuit 1/2 Hour class	7.00
353	Recreation & Leisure	Gym Visit 10 Pass Card	128.00
354	Recreation & Leisure	Gym Visit 10 Pass Card Concession	110.00
355	Recreation & Leisure	Teens Hour & Off peak (12-2pm) Casual	700.00
356	Recreation & Leisure	Teens Hours & Off Peak (12-2pm) 10 Pass Card	59.50
357	Recreation & Leisure	Gym Direct Debit Membership	32.50
358	Recreation & Leisure	Gym Direct Debit Membership 10% Concession	29.50
359	Recreation & Leisure	Gym Direct Debit Membership 25% Concession	24.50
360	Recreation & Leisure	Casual Assessment Fee	41.00
361	Recreation & Leisure	Aerobics 10 Pass Card	110.00
362	Recreation & Leisure	Aerobics 10 Pass Card Concession	94.50
363	Recreation & Leisure	Strength Training Casual	6.50
364	Recreation & Leisure	Strength Training 10 Pass Card	60.00
365	Recreation & Leisure	Strength Training Term	120.50
366	Recreation & Leisure	Personal Training 30 min session Member	37.00
367	Recreation & Leisure	Personal Training 45 min session Member	53.00
368	Recreation & Leisure	Personal Training 10 sessions 30 min Member	331.00
369	Recreation & Leisure	Personal Training 10 sessions 45 min Member	478.50

		Gisborne Community Centre See General Meeting Rooms & Halls Section for these types of facilities at this centre.	
		Other	
370	Recreation & Leisure	Office One Regular	15.00
371	Recreation & Leisure	Office One Casual	17.50
372	Recreation & Leisure	Storeroom One	93.00
		Buffalo Sports Stadium / Romsey Recreation Centre / Riddells Creek Leisure Centre / Kyneton Toyota Sports & Aquatic Centre Dry See General Meeting Rooms & Halls Section for these types of facilities at this centre.	
		Stadium Hire (Category 1 SH)	
373	Recreation & Leisure	Social Functions	446.00
374	Recreation & Leisure	Peak	44.00
375	Recreation & Leisure	Off Peak	29.00
376	Recreation & Leisure	Bond for Social Function	310.00
		Other	
377	Recreation & Leisure	Kitchen/Kiosk Per Day	46.50
378	Recreation & Leisure	Club Rooms Per Season Half Year / Junior	450.00
379	Recreation & Leisure	Club Rooms Per Season	870.00
		Squash Courts	
380	Recreation & Leisure	Regular Use Per Hour	18.00
381	Recreation & Leisure	Casual Use Per Hour	20.00
382	Recreation & Leisure	Junior Use Per Hour	17.00
		Macedon Community Centre Stadium See General Meeting Rooms & Halls Section for these types of facilities at this centre.	
		Stadium Hire (Category 1 SH)	
383	Recreation & Leisure	Social Functions	446.00
384	Recreation & Leisure	Bonds	310.00
385	Recreation & Leisure	Peak	40.00
386	Recreation & Leisure	Off Peak	26.00
		Other	
387	Recreation & Leisure	Kitchen Per Day	46.50
388	Recreation & Leisure	Kitchen Per Day Commercial Use	117.00
389	Recreation & Leisure	Bond Commercial Hirer	1,000.00
		Gisborne Aquatic Centre and Kyneton Sports & Aquatic Centre Pool Fees	
390	Recreation & Leisure	Casual Swim Adult	5.50
391	Recreation & Leisure	Casual Swim Child	4.30
392	Recreation & Leisure	Casual Swim Family	17.00
393	Recreation & Leisure	Casual Swim Full Time Student	4.50
394	Recreation & Leisure	Casual Swim Pensioner	4.50
395	Recreation & Leisure	Casual Swim Concession Adult	4.50
396	Recreation & Leisure	Casual Swim Concession Child	4.00
397	Recreation & Leisure	Casual Swim 10 Session Adult	49.50
398	Recreation & Leisure	Casual Swim 10 Session Child	38.50
399	Recreation & Leisure	Casual Swim 25 Session Adult Swim	82.50
400	Recreation & Leisure	Casual Swim 25 Session Adult Concession Swim	74.50
401	Recreation & Leisure	Parent Supervising Toddler U5	4.20
402	Recreation & Leisure	Learn to Swim School Age	14.20
403	Recreation & Leisure	Learn to Swim Pre School Age	14.20
404	Recreation & Leisure	Learn to Swim 2nd Child in Lesson	13.50
405	Recreation & Leisure	Learn to Swim 3rd Child in Lesson	12.80
406	Recreation & Leisure	LTS Re-enrolment Deposit	40.00
407	Recreation & Leisure	LTS Administration Fee	40.00
408	Recreation & Leisure	Learn to Swim Special Needs	19.90
409	Recreation & Leisure	Learn to Swim Private Lesson	39.50
410	Recreation & Leisure	Programs Aqua Exercise	11.00
411	Recreation & Leisure	Programs Aqua Exercise Concession	10.00

412	Recreation & Leisure	Programs Aqua Exercise 10 Pass Card	99.00
413	Recreation & Leisure	Programs Aqua Exercise Concession 10 Pass Card	90.00
414	Recreation & Leisure	Programs Aqua Exercise 3 Month Membership	185.50
415	Recreation & Leisure	Birthday Parties	15.50
416	Recreation & Leisure	Swim Membership 12 Months Adult	410.00
417	Recreation & Leisure	Swim Membership 6 Months Adult	246.00
418	Recreation & Leisure	Swim Membership 3 Months Adult	159.00
419	Recreation & Leisure	Swim Membership 12 Months Child	299.00
420	Recreation & Leisure	Swim Membership 6 Months Child	179.00
421	Recreation & Leisure	Swim Membership 3 Months Child	116.50
422	Recreation & Leisure	Gym & Swim 12 Months	771.50
423	Recreation & Leisure	Gym & Swim 6 Months	463.00
424	Recreation & Leisure	Gym & Swim 3 Months	300.50
425	Recreation & Leisure	Direct Debit Gym and Swim Membership	38.70
426	Recreation & Leisure	Direct Debit Gym and Swim Membership 10% Concession	34.80
427	Recreation & Leisure	Direct Debit Gym and Swim Membership 25% Concession	29.00
428	Recreation & Leisure	Direct Debit Swim Membership	20.00
429	Recreation & Leisure	Direct Debit Swim Membership 10% Concession	18.00
430	Recreation & Leisure	Direct Debit Swim Membership 25% Concession	15.00
431	Recreation & Leisure	Family Membership 12 Months	909.50
432	Recreation & Leisure	Family Membership 6 Months	554.50
433	Recreation & Leisure	Family Membership 3 Months	354.50
434	Recreation & Leisure	Direct Debit Family Swim Membership	45.00
435	Recreation & Leisure	Direct Debit Family Swim Membership 10% Concession	40.50
436	Recreation & Leisure	Direct Debit Family Swim Membership 25% Concession	33.70
437	Recreation & Leisure	Swimming Lesson Ratio 1:6 per lesson per student	8.30
438	Recreation & Leisure	Swim Lesson Ratio 1:10 per lesson per student	7.10
439	Recreation & Leisure	Full Centre Hire (other group) per hour	195.50
440	Recreation & Leisure	Full Centre Hire (other group) - half day	620.00
441	Recreation & Leisure	Full Centre Hire (community group) per hour	149.50
442	Recreation & Leisure	Full Centre Hire (community group) half day	541.50
443	Recreation & Leisure	25m & teaching pools one hour (other group)	151.50
444	Recreation & Leisure	25m & teaching pools half day (other group)	541.50
445	Recreation & Leisure	25m & teaching pools one hour (school group)	123.50
446	Recreation & Leisure	25m Carnival Hire per hour	102.50
447	Recreation & Leisure	25m Carnival Student Entry Fee	2.00
448	Recreation & Leisure	25m & teaching pools half day (school group)	445.50
449	Recreation & Leisure	25m Pool Lane hire per hour	49.00
450	Recreation & Leisure	25m Pool Lane hire per hour (Off Peak)	39.00
451	Recreation & Leisure	25m Pool Lane hire per half hour	28.00
452	Recreation & Leisure	25m Pool Lane hire per half hour (Off Peak)	22.50
453	Recreation & Leisure	LTS Pool per hour	26.00
454	Recreation & Leisure	LTS Pool Lane 3rd lane half hour	14.50
455	Recreation & Leisure	WWE Pool per hour	35.50
456	Recreation & Leisure	WWE Pool per half hour	24.50
457	Recreation & Leisure	Extra staff member per hour	42.00
		Outdoor Pools	
458	Recreation & Leisure	Casual Swim Adult	4.70
459	Recreation & Leisure	Casual Swim Child	3.00
460	Recreation & Leisure	Casual Swim Full Time Student	3.00
461	Recreation & Leisure	Casual Swim Pensioner	3.00
462	Recreation & Leisure	Casual Swim 10 Session Adult	42.50
463	Recreation & Leisure	Casual Swim 10 Session Child	27.00
464	Recreation & Leisure	Season Ticket Adult	96.00
465	Recreation & Leisure	Season Ticket Child U18	60.00
466	Recreation & Leisure	Season Ticket Family	185.00

467	Recreation & Leisure	Season Ticket Concession	60.00
Council offers the following discounts: *10% Seniors Card - 25% Students, Teens, Pensioner, Carers & Corporate - 30% Staff Kiosk/Merchandise *30% Discount to Community Groups who are fundraising for good will events *Free use annually for each swim club to run a fundraising Swimathon. *Free use for companion card holders.			
		Cultural Development equipment fees for hall hire-in and community events See General Meeting Rooms & Halls Section for these types of facilities at this centre.	
468	Cultural Development	Richardson Room Standard Rate (Hourly)	39.00
469	Cultural Development	Richardson Room Standard Rate (Daily)	177.00
470	Cultural Development	Richardson Room Non-profit Rate (Hourly min 3hrs)	17.00
471	Cultural Development	Town Hall Standard Rate (Daily) change to "Kyneton Town Hall (Commercial Rate) first 3 hours"	1,015.50
472	Cultural Development	Kyneton Town Hall Additional hours	61.00
473	Cultural Development	Kyneton Town Hall Additional during events NEW	108.00
474	Cultural Development	Kyneton Town Hall (Set up / Rehearsal Rate) first 3 hours	328.00
475	Cultural Development	Kyneton Town Hall (Not For Profit Rate) first 3 hours	513.00
476	Cultural Development	Kyneton Town Hall Internal Use (Base Cost) first 3 hours	317.50
477	Cultural Development	Richardson Room NOT FOR PROFIT (When Hiring the Kyneton Town Hall)	66.00
478	Cultural Development	Balcony NOT FOR PROFIT (When Hiring the Kyneton Town Hall)	66.00
479	Cultural Development	Kitchen Facilities Hire NOT FOR PROFIT (When Hiring the Kyneton Town Hall)	130.00
480	Cultural Development	Dressing Rooms NOT FOR PROFIT - per Room (When Hiring the Kyneton Town Hall)	33.00
481	Cultural Development	Tea & Coffee	37.00
482	Cultural Development	Kitchen Facilities Hire	303.00
483	Cultural Development	Dias - Mobile Stage	95.00
484	Cultural Development	Venue/Technical Supervisor	57.00
485	Cultural Development	Red Brick Building Standard Hourly Rate	36.00
486	Cultural Development	Red Brick Building Standard Day Rate	160.00
487	Cultural Development	Red Brick Building Non-profit Hourly Rate	17.00
488	Cultural Development	Red Brick Building Non-profit Day	97.00
489	Cultural Development	Blue Stone Theatre Long Term Hire KTC	3,256.50
490	Cultural Development	Bluestone Theatre Rehearsals	111.00
491	Cultural Development	Bluestone Theatre Performance	328.00
492	Cultural Development	Bluestone Theatre Rehearsal Non profit	62.00
493	Cultural Development	Bluestone Theatre Performance Non-profit	172.00
494	Cultural Development	Bluestone Day prior setup	158.00
495	Cultural Development	Bluestone Day prior setup Community	62.00
496	Cultural Development	Museum - Adults	6.00
497	Cultural Development	Museum - Concession	5.00
498	Cultural Development	Museum - Child	2.50
499	Cultural Development	Museum - Family	13.00
500	Cultural Development	Museum - Group Booking 10% discount on usual fee for groups of 10 or more	
501	Cultural Development	Museum - Hire of Grounds \$200 first hour and then \$45 for every hour thereafter	
502	Cultural Development	Hire of "Museum Backdrop" Flat fee of \$95 during B/H (extra fees for out of office hours access)	
503	Cultural Development	Museum - Group Booking with activities	5.00
		Kyneton Mechanics Institute - Daily Room/Hall Charges	
		Small Meeting Rooms	
504	Cultural Development	Regular Use per day	58.00
505	Cultural Development	Casual Use per day	67.20
506	Cultural Development	Social/Commercial per day	124.00
		Large Meeting Rooms	
507	Cultural Development	Regular Use per day	72.00
508	Cultural Development	Casual Use per day	80.00
509	Cultural Development	Social/Commercial per day	140.00
		Large Hall	

510	Cultural Development	Commercial event - day rehearsal/set up	110.50
511	Cultural Development	Community event - day rehearsal/set up	126.80
		Sound Equipment Commercial	
512	Cultural Development	Portable PA System - per Day, including;	150.50
	Cultural Development	Yamaha 10ch mixer/Amp	
	Cultural Development	2 x JBL Eon 10/2 pass speakers w/ stands	
	Cultural Development	2 x Microphones w/ stands	
	Cultural Development	cables to suit	
513	Cultural Development	Portable PA System - per additional Day	75.00
514	Cultural Development	JBL EON 15 (Powered Full Range Speaker) - per Day	50.00
515	Cultural Development	JBL EON 15 (Powered Full Range Speaker) - per additional Day	25.50
516	Cultural Development	JBL EON 15 (Powered Sub Woofer Speaker) - per Day	50.00
517	Cultural Development	JBL EON 15 (Powered Sub Woofer Speaker) - per additional Day	25.50
518	Cultural Development	Shure SM 58 Microphone - per Day	13.00
519	Cultural Development	Shure SM 58 Microphone - per additional Day	7.00
520	Cultural Development	Shure SM 57 Microphone - per Day	13.00
521	Cultural Development	Shure SM 57 Microphone - per additional Day	8.00
522	Cultural Development	Peavey DI Box - per Day	13.00
523	Cultural Development	Peavey DI Box - per additional Day	7.00
524	Cultural Development	W/ WH20T Head Set Microphone (XLR) - per Day	13.00
525	Cultural Development	W/ WH20T Head Set Microphone (XLR) - per additional Day	7.00
526	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ SM58 Hand Held Microphone - per Day	75.00
527	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ SM58 Hand Held Microphone - per additional Day	38.00
528	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ w/ 184 Lapel Microphone - per Day	75.00
529	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ w/ 184 Lapel Microphone - per additional Day	38.00
530	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ WH20T Head Set Microphone - per Day	75.00
531	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ WH20T Head Set Microphone - per additional Day	38.00
532	Cultural Development	Denon DN770-R dual Cassette Player - per Day	25.00
533	Cultural Development	Denon DN770-R dual Cassette Player - per additional Day	13.00
534	Cultural Development	Sony CD Player - per Day	25.00
535	Cultural Development	Sony CD Player - per additional Day	13.00
536	Cultural Development	Push up speaker stands - per Day	8.00
537	Cultural Development	Push up speaker stands - per additional Day	4.00
538	Cultural Development	Tripod Mic Stand with Boom (Black) - per Day	8.00
539	Cultural Development	Tripod Mic Stand with Boom (Black) - per additional Day	4.00
540	Cultural Development	Microphone Cable 10m - per Day	8.00
541	Cultural Development	Microphone Cable 10m - per additional Day	4.00
542	Cultural Development	Microphone Cable 20m - per Day	8.00
543	Cultural Development	Microphone Cable 20m - per additional Day	4.00
		Lighting Equipment Commercial HIRE -IN	
544	Cultural Development	Par 56 300W - per Day	12.00
545	Cultural Development	Par 56 300W - per additional Day	6.00
546	Cultural Development	Par 64 1000W - per Day	13.00
547	Cultural Development	Par 64 1000W - per additional Day	7.00
548	Cultural Development	650 Watt Fresnel - per Day	13.00
549	Cultural Development	650 Watt Fresnel - per additional Day	7.00
550	Cultural Development	1000 Watt Fresnel - per Day	23.00
551	Cultural Development	1000 Watt Fresnel - per additional Day	12.00
552	Cultural Development	650 Watt Profile - per Day	13.00
553	Cultural Development	650 Watt Profile - per additional Day	7.00
554	Cultural Development	1200 Watt Profile - per Day	26.00
555	Cultural Development	1200 Watt Profile - per additional Day	13.00
556	Cultural Development	Winch Up Heavy Duty Lighting Stand W/ T Piece - per Day	23.00
557	Cultural Development	Winch Up Heavy Duty Lighting Stand W/ T Piece - per additional Day	12.00
558	Cultural Development	Weiland 4 Way Extension Cable. (5m, 10m) - per Day	14.00
559	Cultural Development	Weiland 4 Way Extension Cable. (5m, 10m) - per additional Day	7.00
560	Cultural Development	Header / Tail Weiland 4 Way 240V / 110V - per Day	5.00
561	Cultural Development	Header / Tail Weiland 4 Way 240V / 110V - per additional Day	3.00

562	Cultural Development	Power Extension Cable 240V 10A (2m, 5m) - per Day	6.00
563	Cultural Development	Power Extension Cable 240V 10A (2m, 5m) - per additional Day	3.00
564	Cultural Development	Power Extension Cable 240V 10A (10m, 20m) - per Day	6.00
565	Cultural Development	Power Extension Cable 240V 10A (10m, 20m) - per additional Day	3.00
566	Cultural Development	Jands 4PAK (4ch 10 Amp Mixer Dimmer) - per Day	26.00
567	Cultural Development	Jands 4PAK (4ch 10 Amp Mixer Dimmer) - per additional Day	13.00
		Staging	
568	Cultural Development	1200mm/2400mm Riser sections w/ legs 450mm or 750mm - per Day	26.00
569	Cultural Development	1200mm/2400mm Riser sections w/ legs 450mm or 750mm - per additional Day	13.00
570	Cultural Development	Steps 300mm - per Day	23.00
571	Cultural Development	Steps 300mm - per additional Day	12.00
572	Cultural Development	Steps 71mm - per Day	13.00
573	Cultural Development	Steps 71mm - per additional Day	7.00
		Not for Profit Community Events	
574	Cultural Development	Portable PA System - per Day, including;	75.00
	Cultural Development	Yamaha 10ch mixer/Amp	
	Cultural Development	2 x JBL Eon 10/2 pass speakers w/ stands	
	Cultural Development	2 x Microphones w/ stands	
	Cultural Development	cables to suit	
575	Cultural Development	Portable PA System - per additional Day	39.00
576	Cultural Development	JBL EON 15 (Powered Full Range Speaker) - per Day	26.00
577	Cultural Development	JBL EON 15 (Powered Full Range Speaker) - per additional Day	13.00
578	Cultural Development	JBL EON 15 (Powered Sub Woofer Speaker) - per Day	26.00
579	Cultural Development	JBL EON 15 (Powered Sub Woofer Speaker) - per additional Day	13.00
580	Cultural Development	Shure SM 58 Microphone - per Day	13.00
581	Cultural Development	Shure SM 58 Microphone - per additional Day	7.00
582	Cultural Development	Shure SM 57 Microphone - per Day	13.00
583	Cultural Development	Shure SM 57 Microphone - per additional Day	7.00
584	Cultural Development	Peavey DI Box - per Day	13.00
585	Cultural Development	Peavey DI Box - per additional Day	7.00
586	Cultural Development	W/ WH20T Head Set Microphone (XLR) - per Day	13.00
587	Cultural Development	W/ WH20T Head Set Microphone (XLR) - per additional Day	7.00
588	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ SM58 Hand Held Microphone - per Day	39.00
589	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ SM58 Hand Held Microphone - per additional Day	19.00
590	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ w/ 184 Lapel Microphone - per Day	38.00
591	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ w/ 184 Lapel Microphone - per additional Day	19.00
592	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ WH20T Head Set Microphone - per Day	39.00
593	Cultural Development	Shure LX 1 CH Radio Mic system W/ SM58 Hand Held W/ WH20T Head Set Microphone - per additional Day	19.00
594	Cultural Development	Denon DN770-R dual Cassette Player - per Day	13.00
595	Cultural Development	Denon DN770-R dual Cassette Player - per additional Day	7.00
596	Cultural Development	Sony CD Player - per Day	13.00
597	Cultural Development	Sony CD Player - per additional Day	7.00
598	Cultural Development	Push up speaker stands - per Day	4.00
599	Cultural Development	Push up speaker stands - per additional Day	2.00
600	Cultural Development	Tripod Mic Stand with Boom (Black) - per Day	3.00
601	Cultural Development	Tripod Mic Stand with Boom (Black) - per additional Day	2.00
602	Cultural Development	Microphone Cable 10m - per Day	4.00
603	Cultural Development	Microphone Cable 10m - per additional Day	2.00
604	Cultural Development	Microphone Cable 20m - per Day	4.00
605	Cultural Development	Microphone Cable 20m - per additional Day	2.00
		Lighting Equipment Not For Profit Community Events	
606	Cultural Development	Par 56 300W - per Day	13.00
607	Cultural Development	Par 56 300W - per additional Day	6.00
608	Cultural Development	Par 64 1000W - per Day	13.00
609	Cultural Development	Par 64 1000W - per additional Day	7.00
610	Cultural Development	650 Watt Fresnel - per Day	13.00
611	Cultural Development	650 Watt Fresnel - per additional Day	7.00

612	Cultural Development	1000 Watt Fresnel - per Day	23.00
613	Cultural Development	1000 Watt Fresnel - per additional Day	12.00
614	Cultural Development	650 Watt Profile - per Day	13.00
615	Cultural Development	650 Watt Profile - per additional Day	7.00
616	Cultural Development	1200 Watt Profile - per Day	26.00
617	Cultural Development	1200 Watt Profile - per additional Day	13.00
618	Cultural Development	Winch Up Heavy Duty Lighting Stand W/ T Piece - per Day	23.00
619	Cultural Development	Winch Up Heavy Duty Lighting Stand W/ T Piece - per additional Day	12.00
620	Cultural Development	Weiland 4 Way Extension Cable. (5m, 10m) - per Day	7.00
621	Cultural Development	Weiland 4 Way Extension Cable. (5m, 10m) - per additional Day	4.00
622	Cultural Development	Header / Tail Weiland 4 Way 240V / 110V - per Day	3.00
623	Cultural Development	Header / Tail Weiland 4 Way 240V / 110V - per additional Day	2.00
624	Cultural Development	Power Extension Cable 240V 10A (2m, 5m) - per Day	3.00
625	Cultural Development	Power Extension Cable 240V 10A (2m, 5m) - per additional Day	2.00
626	Cultural Development	Power Extension Cable 240V 10A (10m, 20m) - per Day	3.00
627	Cultural Development	Power Extension Cable 240V 10A (10m, 20m) - per additional Day	3.00
628	Cultural Development	Jands 4PAK (4ch 10 Amp Mixer Dimmer) - per Day	13.00
629	Cultural Development	Jands 4PAK (4ch 10 Amp Mixer Dimmer) - per additional Day	7.00
		Staging	
630	Cultural Development	1200mm/2400mm Riser sections w/ legs 450mm or 750mm - per Day	13.00
631	Cultural Development	1200mm/2400mm Riser sections w/ legs 450mm or 750mm - per additional Day	7.00
632	Cultural Development	Steps 300mm - per Day	23.00
633	Cultural Development	Steps 300mm - per additional Day	12.00
634	Cultural Development	Steps 71mm - per Day	13.00
635	Cultural Development	Steps 71mm - per additional Day	7.00
		GENERAL MEETING ROOMS AND HALLS	
		Small Meeting Room	
		(up to 20 people)	
636	Rec, Leisure & CD	Regular Use per hour	15.00
637	Rec, Leisure & CD	Casual Use per hour	17.50
638	Rec, Leisure & CD	Social / Commercial per hour	32.00
		<i>Applicable facilities:</i>	
	Recreation & Leisure	Buffalo Sports Stadium - Utility Room	
-	Recreation & Leisure	Romsey Rec Centre - Upstairs Utility Room	
-	Recreation & Leisure	KTSAC - The Den Squash Room	
-	Recreation & Leisure	Macedon Community Centre - Utility Room	
-	Recreation & Leisure	Gisborne Community Centre - Meeting Rooms	
-	Cultural Development	Kyneton Mechanics Institute - Meeting Rooms	
		Large Meeting Room	
		(up to 50 people)	
639	Rec, Leisure & CD	Regular Use per hour	18.50
640	Rec, Leisure & CD	Casual Use per hour	20.50
641	Rec, Leisure & CD	Social / Commercial per hour	36.00
-	Cultural Development	Kyneton Mechanics Institute - Supper Room & any joined meeting rooms	
		Multipurpose / Small Hall	
		(up to approx. 100 people)	
642	Rec, Leisure & CD	Regular Use per hour	22.00
643	Rec, Leisure & CD	Casual Use per hour	26.00
644	Rec, Leisure & CD	Social Functions (food & drink consumed) - evening	253.50
645	Rec, Leisure & CD	Bond	307.00
		<i>Applicable facilities:</i>	
-	Recreation & Leisure	Buffalo Sports Stadium - Rotary Room	
-	Recreation & Leisure	Romsey Rec Centre - Multipurpose Room	
-	Recreation & Leisure	Riddells Creek Leisure Centre - Multipurpose Room	
-	Recreation & Leisure	KTSAC - The Studio / Jack Walker Room	
-	Recreation & Leisure	Macedon Community Centre - Multipurpose Room	
-	Recreation & Leisure	Gisborne Community Centre - Senior Citizen Hall	
		Large Hall	
		(up to approx. 150+ people)	
646	Rec, Leisure & CD	Regular Use per hour	32.00
647	Rec, Leisure & CD	Casual Use per hour	35.50
648	Rec, Leisure & CD	Social Functions (food & drink consumed) - evening	278.00

649	Rec, Leisure & CD	Commercial Event - day	259.00
650	Rec, Leisure & CD	Community Event - day	226.00
651	Rec, Leisure & CD	Bond	307.00
		<i>Applicable facilities:</i>	
-	Recreation & Leisure	Gisborne Community Centre - Mechanics Hall	
-	Cultural Development	Kyneton Mechanics Institute - Hall	
		Large Catering Kitchen	
		(capacity to cater for 100+)	
652	Rec, Leisure & CD	Per Day	46.50
653	Rec, Leisure & CD	Commercial Hire per day	117.00
654	Rec, Leisure & CD	Bond Commercial Hire	1,022.00
		<i>Applicable facilities:</i>	
-	Recreation & Leisure	Gisborne Community Centre - Kitchen	
-	Cultural Development	Kyneton Mechanics Institute - Kitchen	

**** Community Meetings**

Selected small meeting rooms at all facilities are available free of charge for meetings (NOT activities) for local community groups that are based in the Shire and who operate entirely on a voluntary not for profit community basis. Only groups who do not engage paid personnel may be eligible. The following conditions apply -

Conditions:

1. Limit up to 6 bookings per annum however more may be considered depending upon demand.
2. Bookings must be made at least 7 days in advance.
3. A hire form must be completed for each booking & PL insurances provided (properly constituted groups will have this).
4. Paid hire take precedence (ie. Non paying hirer may have to reschedule/relocate booking if a paid hirer requires the room at the same time - at least 7 days notice will be provided).
5. The Facility manager has authority to determine eligibility.
6. Applicable small meetings rooms are: Gisborne Community Centre - library building meeting room, Buffalo Sports Stadium - front utility room, Macedon Community Centre - front utility room, Riddells Creek Leisure Centre - crèche, Romsey Recreation Centre - crèche, Kyneton Mechanics Institute - meeting room library corner (Board room).
7. Conditions subject to review after 12 months.

	PLANNING & ENVIRONMENT		
655	Planning	Request for Extension to Permit - First Request	200.00
656	Planning	Request for Extension to Permit - Second Request	300.00
657	Planning	Request for Extension to Permit - Third Request	400.00
658	Planning	Request for amendment to permit	0.00
659	Planning	Request to endorse amended plans	150.00
660	Planning	Secondary Consent	150.00
661	Planning	Miscellaneous Consent	250.00
662	Planning	Written Planning Enquiry	100.00
663	Planning	Request for copy of Planning Permit (number provided and file in the system)	75.00
664	Planning	Development Plan (that does not create a road)	400.00
665	Planning	Development Plan (that does create a road)	750.00
666	Planning	Amend a development Plan	200.00
667	Planning	Request for copy of Planning Permit (no number provided)	100.00
668	Planning	Permit - Use only	502.00
669	Planning	Permit - Single dwelling under \$100,000	239.00
670	Planning	Permit - Single dwelling over \$100,000	490.00
671	Planning	Permit to develop land	
672	Planning	Permit - Tree Removal	102.00
673	Planning	Permit - Dam [under 3 Mega litres]	102.00
674	Planning	Permit to subdivide existing building	386.00
675	Planning	Permit to subdivide land into 2 lots	384.00
676	Planning	Permit to re-align boundary or consolidate lots	386.00
677	Planning	Permit to subdivide land into more than 2 lots	781.00
678	Planning	Permit to remove a restriction from land	249.00
679	Planning	Permit to create, vary or remove restriction	541.00
680	Planning	Permit to create, vary or remove an easement	404.00
681	Planning	Amendment of applications	102.00
682	Planning	Amendment permits under Section 72	
683	Planning	Certificates of Compliance	147.00
684	Planning	Planning Certificate	18.20
685	Planning	Determining if action is to the satisfaction Council /other agency	102.00
686	Building	House Relocation/Re-erection	1,341.00
687	Building	Completion of permit/renewal	
688	Building	Restumping of Dwelling	405.00
689	Building	Class 1 A Building Works - up to \$50,000 [by Registered Builder]	860.00

690	Building	Class 1A Building Works - up to \$50,000 [by Owner Builder]	978.00
691	Building	Class 1 A Building Works - \$50,001 - 100,00 [by Registered Builder]	1,103.00
692	Building	Class 1 A Building Works - \$50,001 - 100,000 [by Owner Builder]	1,406.00
693	Building	Class 1 A Building Works - \$100,001 - 250,000 [by Registered Builder]	1,655.00
694	Building	Class 1 A Building Works - \$100,001 - 250,000 [by Owner Builder]	1,774.00
695	Building	Class 1A Building Works - \$250,001 - 500,000 [by Registered Builder]	1,774.00
696	Building	Class 1A Building Works - \$250,001 - 500,000 [by Owner Builder]	1,898.00
697	Building	Class 1 A Building Works - over \$500,000 [by Registered Builder]	
698	Building	Class 1A Building Works - over \$500,000 [by Owner Builder]	
699	Building	Other Class 1 - 2units	1,958.00
700	Building	Other Class 1 - 3units	2,758.00
701	Building	Other Class 1 - 4units	3,429.00
702	Building	Other building work - Outbuildings, Sheds, Carport	541.00
703	Building	Other building work - demolition	470.00
704	Building	Other building work - reclad	406.00
705	Building	Other building work - concrete swimming pools	671.00
706	Building	Other building work - fibreglass swimming pools	541.00
707	Building	Commercial and Industrial - Class 2-9 (under 500 Sq m)	1,471.00
708	Building	Commercial and Industrial - Class 2-9 (over 500 Sq m)	
709	Building	State Government Levy	0.00
710	Building	Building over an easement	232.93
711	Building	Property Information	46.45
712	Building	Lodgement Fee Class 1 & 10	34.85
713	Building	Consent and Reports	232.93
714	Building	Protection of the public (ie Hoardings)	232.93
715	Building	Assessments for bushfire prone areas	231.00
716	Building	Building Search Fees	150.00
717	Building	Variation of Building permit	175.00
718	Building	Copy of Building or Occupancy Permit	70.00
719	Building	Demolition report (Section 29A)	58.17
720	Building	Assessment non compliant building matter	
721	Building	Additional inspections	170.00
722	Building	Change of Use (subject to work & inspections required)	865.00
723	Building	Fences (including pool, barriers and retaining walls)	375.00
724	Building	Place of Public Entertainment (POPE). <i>Fees are on a sliding scale up to this amount.</i>	1,500.00
725	Strategic Planning	Planning Scheme Amendment - Considering a request	798.00
726	Strategic Planning	Planning Scheme Amendment - Considering submissions	798.00
727	Strategic Planning	Planning Scheme Amendment - Adopting amendment	540.00
728	Strategic Planning	Planning Scheme Amendment - Ministerial approval	798.00
729	Strategic Planning	Proponent costs for Council consideration - Strategic Planner	107.80
730	Strategic Planning	Proponent costs for Council consideration - Consultant	-
731	Strategic Planning	Proponent costs for Council consideration - Administration	34.30
732	Strategic Planning	Public notice letter by mail	1.50
733	Strategic Planning	Public notice - advertisement in local newspaper	At cost
734	Strategic Planning	Public notice - advertisement in Government Gazette	At cost
735	Strategic Planning	Independent Panel fees	At cost
736	Economic Development & Tourism	Tourism signage application fee	50.00
	CORPORATE SERVICES		
737	Council Finances	Admin Fee - Dishonoured Payments	16.50
738	Rates	Land Information Certificates	20.00
739	Rates	Rate Search (10 Years)	25.00
740	Rates	Rate Search (20 Years)	100.00
741	Rates	Rate Search (30 Years)	150.00

Appendix I – Glossary

Term	Definition
Activities and Initiatives	Section 127 of the Local Government Act (the Act) requires a budget to contain a description of the activities and initiatives to be funded by the budget, along with a statement as to how they will contribute to the achievement of the Council's strategic objectives as specified in the Council Plan.
Budget Report	The Budget Report is prepared under section 127 of the Act and sets out the short term goals and objectives as part of the overall strategic planning framework.
Annual Report	The Annual Report prepared by a Council under section 131 of the Act.
Annual reporting requirements	Annual reporting requirements include the financial reporting requirements of the Act, Accounting Standards and other mandatory reporting requirements.
Asset renewal	Expenditure on an existing asset, which returns the service potential or the life of the asset, up to, that which it had originally. It is periodically required expenditure, relatively large (material) in value compared with the value of the components of the asset being renewed. As it reinstates existing service potential, it has no impact on revenue, but may reduce future operating and maintenance expenditure if completed at the optimum time.
Asset upgrade	Expenditure which enhances an existing asset to provide a higher level of service or expenditure that will increase the life of the asset beyond that which it had originally. Upgrade expenditure is discretionary and often does not result in additional revenue unless direct user charges apply. It will increase operating and maintenance expenditure in the future because of the increase in the asset base.
Accounting Standards	Accounting standards are issued from time to time by the professional accounting bodies and are applicable to the preparation of general purpose financial reports. Standards issued by the Australian Accounting Standards Board (AASB) which are relevant to local government include: AASB 1051 – Land Under Roads, AASB 1052 – Disaggregate Disclosures AASB 2007 – 9 Amendments to Australian Accounting Standards arising from the revision of AASs 27, 29 and 31 are applicable to all general purpose financial reports prepared by councils.
Budgeted capital works statement	The capital works budget shows the expected internal and external funding for capital works program and the total proposed capital works program for the forthcoming year with a comparison with forecast actual for the current year.
Budgeted cash flow statement	The budgeted cash flow statement shows the expected net cash inflows and outflows in the forthcoming year in the form of reconciliation between opening and closing balances of total cash and investments for the year. Comparison is made to the current year's expected inflows and outflows. The budgeted cash flow statement should be prepared in accordance with the requirements of AASB 107 Cash Flow Statements.
Budgeted income statement	The budgeted income statement shows the expected operating result in the forthcoming year with a distinction made between revenue received for operating purposes and revenue received for capital purposes.

Appendix I – Glossary

Term	Definition
Capital contributions	Capital contributions include assets contributed by developers and government grants
Capital expenditure	Capital expenditure is relatively large (material) expenditure that produces economic benefits expected to last for more than 12 months. A pre determined 'threshold' may be used which indicates the level of expenditure deemed to be material in accordance with Council's policy. Capital expenditure includes renewal, expansion and upgrade.
Council plan	This document sets out the medium term goals and objectives as part of the overall strategic planning framework and strategic resource plan and is prepared under section 125 of the Act.
Community satisfaction survey	An independent survey conducted on an annual basis by every Council.
Differential rates	When a Council intends to declare differential rate information prescribed by the Act under section 161 must be disclosed in the Council budget.
Discretionary reserves	Discretionary reserves are funds earmarked by Council for various purposes. Councils can by resolution change the purpose of these reserves.
External funding sources	External funding sources relate to capital grants or contributions, which will be received from parties external to the Council. It also includes the proceeds of assets sold to fund the capital works program.
External influences	Matters arising from third party actions over which Council has little or no control for example, a change in legislation.
Financial sustainability	A key outcome of the strategic resource plan. Longer term planning is essential in ensuring that a Council remains financially sustainable in the long term.
Financing activities	Financing activities means those activities which relate to changing the size and composition of the financial structure of the entity, including equity and borrowings not falling within the definition of cash.
Infrastructure	Physical assets of the entity or of another entity that contribute to meeting the public's need for access to major economic and social facilities and services.
Infrastructure strategy	An infrastructure strategy is the process by which the Council's current infrastructure and ongoing maintenance requirements can be identified, budgeted capital works implemented and future developments monitored. The key objective of an infrastructure strategy is to maintain or preserve Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset preservation then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

Appendix I – Glossary

Term	Definition
Internal funding sources	Internal sources relate to cash and investments held in reserves or which are uncommitted and cash that will be generated from the operations of Council during the budget year. The latter should equate to the cash inflows from operating activities less capital revenue.
Internal influences in the preparation of a budget	Matters arising from Council actions over which there is some element of control (for example, an approval of unbudgeted capital expenditure).
Investing activities	Investing activities means those activities which relate to acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets, and investments not falling within the definition of cash.
Key assumptions	When preparing a budgeted balance sheet of financial position, key assumptions upon which the statement has been based should be disclosed in the budget to assist the reader when comparing movements in assets, liabilities and equity between budget years.
Key budget outcomes	The key activities and initiatives that will be achieved in line with the Council plan.
Key strategic activities	The key strategic activities of a Council are those which will directly contribute to the achievement of the Council Plan during the current year. A statement for the budget year is required by section 127 of the Act to be included in the budget, identifying the key strategic activities to be undertaken during the financial year and performance targets and measures in relation to each key strategic activity.
Legislative framework	The Act and Regulations which set a Council's governance and reporting requirements.
Local Government (Finance and Reporting) Regulations	The objective of these Regulations, made under section 243 of the Act 1989 is to prescribe: (a) The manner in which the standard statements and financial statements of a Council are to be prepared and their contents (b) The information to be included in the Budget and Council Plan
Local Government (Long Service Leave) Regulations	These Regulations require sufficient cash and investments to be maintained to meet the total liability for long service leave calculated in accordance with these Regulations.
New assets	New assets do not have any element of expansion or upgrade of existing assets. New capital expenditure may or may not result in additional revenue for Council and will result in an additional burden for future operation, maintenance and capital renewal.
Non-financial resources	Resources of a non-financial nature (such as human resources, information systems and asset management systems) which are consumed by a Council in the achievement of its strategic resource plan goals

Appendix I – Glossary

Term	Definition
Operating activities	Operating activities means those activities that relate to the provision of goods and services.
Operating expenditure	Operating expenditure is defined as consumptions or losses of future economic benefits, in the form of reductions in assets or increases in liabilities; and that result in a decrease in equity during the reporting period.
Operating revenue	Operating revenue is defined as inflows or other enhancements or savings in outflows of future economic benefits in the form of increases in assets or reductions in liabilities and that result in an increase in equity during the reporting period.
Performance statement	Required by section 132 of the Act, a performance statement must be included in the annual report of a Council and include: (a) The key strategic activities and performance measures specified in the budget under section 127 for that financial year (b) The actual results achieved for that financial year having regard to those performance targets and measures.
Rating strategy	A rating strategy is the process by which the Council's rate structure is established and how the quantum of rate changes has been determined, taking into consideration longer term philosophy issues and framework.
Statutory disclosures	Section 127 of the Act and the Regulations require certain information relating to projected results, borrowings, capital works and rates and taxes to be disclosed within the budget.
Statutory reserves	Statutory reserves are funds set aside for specified statutory purposes in accordance with various legislative and contractual requirements. These reserves are not available for other purposes.
Strategic planning framework	A "community owned" process which identifies the long term needs and aspirations of the Council, and the medium and short term goals and objectives.
Strategic Resource Plan	(1) The Strategic Resource Plan is a resource plan of the resources required to achieve the strategic objectives. (2) The Strategic Resource Plan must include in respect of at least the next 4 financial years— (a) the standard statements describing the required financial resources in the form and containing the information required by the regulations; (b) Statements describing the required non-financial resources, including human resources. The purpose of the Strategic Resource Plan is to maintain the long term financial sustainability of the Council and to ensure that Council can fund and deliver the services, programs and projects contained in the Council Plan.